



EPHRAIM MOGALE LOCAL MUNICIPALITY

QUOTATION NO: 8/3/163

INVITATION TO PROVIDE QUOTATIONS FOR THE SUPPLY AND DELIVERY OF 403 PADLOCKS FOR THE ELECTRICAL NETWORK

Ephraim Mogale Local Municipality hereby invites quotations from interested parties for **the Supply and Delivery of 403 Padlocks for Electrical Network** according to the specification listed below;

Quotations must be submitted in a sealed envelope and reach the Municipality on or before 12:00 pm on 16 OCTOBER 2015 at: Municipal Offices, 2 Ficus Street, Marble Hall, TENDER BOX.

NB: MUNICIPAL BID DOCUMENTS ARE OBTAINABLE FROM SUPPLY CHAIN OFFICES

Quotations must be in writing and must clearly indicate the relevant supply or service for which is being quoted. **Bids transmitted by fax or e-mail will not be accepted**, although Ephraim Mogale Local Municipality accepts no responsibility for ensuring that quotations are timeously received by Ephraim Mogale Local Municipality.

Quotations will not be considered unless the following information has been furnished:

- i. Full name;
- ii. Company Registration Document;
- iii. Certified copies of identification document of company directors;
- iv. Valid Tax Clearance Certificate issued by SARS;
- v. VAT registration number, if any;
- vi. Proof of Municipal Rates & Taxes for the bidder not in arrears and not older than 3 (three) months. A valid lease agreement in case of company renting along with service account billed in the name of the bidder if the bidder is responsible for services or letter from tribal authority accompanied by confirmation from municipality that services are not levied/charged.
- vii. If a natural person, whether he or she is or not in the service of the state, or has been in the service of the state in the previous twelve months; or
- viii. if not a natural person, whether any of its directors, managers, principal shareholders or stakeholders is in the service of the state, or has been in the service of the state in the previous twelve months; or
- ix. Whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in (vi) is in the service of the state, or has been in the service of the state in the previous twelve months.

("In the service of the state" means to be -

- a) A member of any municipal council, any provincial legislature, the National Assembly or the National Council of Provinces;
- b) A member of the board of directors of any municipal entity;
- c) An official of any municipality or municipal entity;
- d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);

- e) A member of the accounting authority of any national or provincial public entity; or
- f) An employee of Parliament or a provincial legislature)

- x. This quotation must be accompanied by duly completed and signed:
- **MDB 4 – Declaration of Interest**
 - **MDB 6.1 – B-BBEE Status Level of Contribution**
 - **MDB 8 – Declaration of Bidders Past Supply Chain Practices**
 - **MDB 9 – Certificate of Independent Bid determination**

Your quotation will be rejected if the above forms are not fully completed, signed and submitted. The forms may not be re-typed and bidders must ensure that documents are complete.

These documents are obtainable from Supply Chain Management Unit during office hours (08h00 - 16h30).

Important Note:

- (i) Quotations with a value over R30 000 (VAT included) must be accompanied by a valid tax clearance certificate from the South African Revenue Services that provider's tax matters are in order;
- (ii) In terms of Preferential Procurement Regulations of 2011, the 80/20 preference point system is applicable. Broad Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claim. Failure to submit such a certificate will result in a bidder not qualifying for preference points for B-BBEE. The bidder must submit verification certificates that are accredited by:-
 - SANAS (South African National Accredited System)
 - IRBA (Independent Regulatory Board of Auditors)

Points will be awarded to a bidder for attaining the B-BBEE status level of the contributor

B-BBEE Status Level of Contributors (System)	Number of points (80 - 20)
1.	20
2.	18
3.	16
4.	10
5.	8
6.	6
7.	4
8.	2
Non-compliance Contributor	0

Queries can be directed to Mr J Madisha (SCM Manager at Ephraim Mogale Local Municipality) ☎: (013) 261 8450


M.M MATHEBELA
MUNICIPAL MANAGER

08/10/15
 DATE

QUOTATION NO: 8/3/163 - SUPPLY AND DELIVERY OF 403 PADLOCKS FOR THE ELECTRICAL NETWORK

DETAILED SPECIFICATION

- The key and keyway system offered must be patented and restricted for exclusive use by the municipality by means of being registered directly with the lock manufacturer.
- Keys may only be cut by the manufacturer with the key blanks not being available commercially.
- Padlock cylinders must have tight tolerance so as to eliminate key interchange
- Padlock cylinders must be inter changeable for ease of recoring padlocks
- Padlocks and keys must be supplied separately to guarantee key security
- Padlocks and keys must be engraved and where required be colour coded
- PADLOCKS MUST RETAIN KEY IN THE OPEN POSITION

NETWORK LV & MV LOCKS (6835)

- Padlock body Aluminium body
- Shackle Stainless steel
- Height 50mm
- Width 40mm
- Thickness 20mm
- Finish Powder coated Various colours
- Shackle dia 6 mm
- Shackle Length 38 mm to 42mm
- Shackle Width 20 mm
- Locking Mechanism Dual stainless steel ball mechanism
- Shackle Springs Nickel coated 304-grade stainless steel (din 17224)
- Mechanism Six pin tumbler cylinder type with restricted keyway
- Barrel Removable interchangeable core for ease of rekey
- Driver Springs Phosphor bronze
- Identification Engraved-Trademark, part number
- Keyed alike The LV locks must be keyed alike and the MV locks must be keyed alike

STAFF LOCK-OUT LOCKS (6835)

- Padlock body - Aluminium body
- Shackle Stainless steel
- Height - 50mm
- Width - 40mm
- Thickness- 20mm
- Finish - Powder coated Various colours
- Shackle dia - 6 mm
- Shackle Length - 38 mm to 42mm
- Shackle Width - 20 mm
- Locking Mechanism - Dual stainless steel ball mechanism
- Shackle Springs - Nickel coated 304-grade stainless steel (din 17224)

- Mechanism - Six pin tumbler cylinder type with restricted keyway
- Barrel - Removable interchangeable core for ease of rekey
- Driver Springs- Phosphor bronze
- Identification - Engraved- Staff identification.
- Keyed alike- The locks for each staff member must be keyed alike

SUBSTATION LOCKS & HASP (SEE DRAWING A - 6271 lock plus 770 hasp)

LOCK:

- Padlock body - Chrome plated, reinforced Die Cast
- Dimension - Round 73mm (to fit hasp bracket)
- Shackle dia - 10mm
- Shackle - Shrouded and hidden shackle of Hardened steel and Boron alloy
- Locking Mechanism - 5 pin tumbler cylinder type with restricted keyway
- Barrel - Removable interchangeable core for ease of rekey
- Keyed alike- Must be keyed the same as the MV locks

HASP: (SEE DRAWING A - 6271 lock plus 770 hasp)

- Body- Solid steel & chrome plated
- Dimension - 230mm Wide X 114mm Long
- Mechanism - Shrouded protection to limit access to lock

SAFETY LOCK OUT HASPS (SEE DRAWING B)

- Material - Aluminium with bright coloured vinyl coating
- Colour - Red vinyl
- Mechanism - Traditional scissor action
- Access points - Provision for 6 locks

LOCK OUT TAGS (SEE DRAWING C)

- Material - PVC
- Colour- White, red and black
- Message- 4 languages "DANGER" and "DO NOT OPERATE - EQUIPMENT LOCKED OUT BY"
- Attachment -Provision to attach tag with lock shackle with 6mm diameter.

NB: THE RECOMMENDED SERVICE PROVIDER SHALL BE REQUIRED TO PROVIDE ACCEPTABLE SAMPLES BEFORE THE ORDER WILL BE FINAL

PRICING SCHEDULE

Conditions:

- All prices quoted should be VAT inclusive (for Vat vendors)
- Prices should be valid for a 90 day period
- If the pricing schedule is not signed the quotation will not be considered

Name of Bidder: _____

Contact Person: _____

Tel / Cell No: _____

Business Address: _____

No	Description	Colour	Lock engraving	Qty	Unit Price	Total
1	Network locks LV	Blue	None	300		
2	Network locks MV	Yellow	None	50		
3	Staff lock-out locks	Red	Durie	10		
4	Staff lock-out locks	Orange	O'Connell	10		
5	Staff lock-out locks	Black	Hough	10		
6	Staff lock-out locks	Green	Segafa	10		
7	Staff lock-out locks	Any colour not used yet	Contractor	10		
8	Substation Locks & Hasp	None	None	3		
9	Safety Lock Out Hasp	Red	None	50		
10	Lock Out Tags	NA	None	70		
					Subtotal	
					VAT	
					TOTAL	

Signature

Date