



EPHRAIM MOGALE LOCAL MUNICIPALITY

ADVERTISEMENT CALLING FOR PLACEMENT ON THE SERVICE PROVIDER PANEL

Ephraim Mogale Local Municipality invites all prospective suppliers/vendors to be registered on its supplier/vendors database, in compliance with the Municipal Finance Management Act (MFMA, Act 56 of 2003). No company will be allowed to register on the municipal database if one of its directors are in the service of state.

Examples of business opportunities existing at Ephraim Mogale Local Municipality are the following:

- i. Advertising and promotion (signage and banners, murals, paintings, exhibitions, communication and marketing)
- ii. Architecture (office design, flowers, plants, landscaping, interior decorators)
- iii. Artwork
- iv. Catering services (equipment, food, drinks)
- v. Cleaning services (cleaning chemicals, cleaning equipment)
- vi. Corporate ware (uniforms, epaulettes and badges)
- vii. Courier services
- viii. Event management
- ix. Financial services (audit [internal and external], financial advisors, insurance tax, accounting, forensics, performance audits)
- x. Furniture suppliers
- xi. Human resources (recruitment, training skills, counselling)
- xii. Information technology (hardware, software, networks, training software applications, solutions, maintenance)
- xiii. Legal services
- xiv. Office automation (faxes, photocopiers)
- xv. Printing and publishing
- xvi. Property management services (facilities maintenance, building constructions, electrical, plumbing)
- xvii. Security services (all categories)
- xviii. Stationery suppliers
- xix. Transport services (taxi, shuttle, furniture removals, freight)
- xx. Travel and tourism services (air ticket bookings, travel agencies, car rentals, accommodation)
- xxi. Professional services (consulting firms: e.g. strategic planning, business consulting)
- xxii. Mechanical (pumps, valves, air valves, pipes, water meters, vehicles, machinery, crane services, pressure vessels [annual testing] and elevator inspections)
- xxiii. Electrical (motors and services, cables, cleaning transformer oil, electrical equipment: instrumentation, equipment and services and electronic spares)
- xxiv. Civil (building equipment and paint)
- xxv. Operations (chemical, lab equipment, research and weigh bridges [annual testing])
- xxvi. Stores
- xxvii. General (fire extinguishers)

To be registered on the database, vendors are requested to submit the following documents:

1. Completed supplier application form, accompanied by a receipt
2. Fax number (compulsory)
3. Valid original tax clearance certificate
4. Company profile
5. Original certified copies of ID documents of members
6. Certified copies of company registration document (ck\PTY)
7. Original valid B-BBEE certificate, or certified copy or EME letter form IRBA Auditors Accountant or Accounting officers
8. Proof of banking details Stamped by the bank

Application forms to register as a service provider can be obtained from: The Acting Municipal Manager, Ephraim Mogale Local Municipality, 02 Ficus Street Marble Hall at the Budget and Treasury Department (cashiers point) and also on the website at www.ephraimmogalelm.gov.za All suppliers that have previously submitted application forms during 2013/2014 NEED NOT apply, but are required to update their tax clearance and BEE certificate only. Failure to do so will result in the application not qualifying for registration.

Ephraim Mogale Local Municipality retains the right to request and verify further information from any potential service provider.

NB: ONLY A MAXIMUM OF 3 COMMODITY CATEGORIES WILL BE REGISTERED PER SUPPLIER

A handling fee of R50.00 is payable on application.

Closing date for submission is 20 August 2014 at 15h00.

All fully completed forms with the relevant attachments can be submitted by either: **Post:** The Acting Supply Chain Management, Ephraim Mogale Local Municipality, PO BOX 111, Marble HALL, 0450. **Hand delivery:** 02 Ficus Street, Ephraim Mogale Local Municipality at the Budget and Treasury Department in the small Bid Box.

Disclaimer:

NO EMAIL OR FAXED APPLICATIONS WILL BE ACCEPTED. Placement on the Service Provider Panel does not guarantee that any work will be awarded. All enquiries must be directed to the Supply Chain Practitioner Ms PM Malesoene at tel: (013) 261 8400.