



EPHRAIM MOGALE LOCAL MUNICIPALITY

Ephraim Mogale Local Municipality invites suitably qualified applicants to apply for the under-mentioned positions.

Ephraim Mogale Local Municipality is committed to employment practices as enshrined in the Employment Equity Act. People living with disabilities are encouraged to apply.

FOREMAN ROADS AND STORM WATER (DEPARTMENT: INFRASTRUCTURE)

Remuneration: R127 356.00 pa

Requirements: • Grade 12 • National Diploma in Civil Engineering or equivalent • Three years relevant supervisory experience • The physical attributes required for the performance of tasks associated with specific key performance areas in this post necessitates that the incumbent be physically fit and able-bodied • Valid driver's license.

Duties / Tasks: • Co-ordinates tasks/activities associated with the implementation of procedures, monitoring and reporting on sequences/outcomes • Plan, prioritize and schedule roads and storm –water project and maintenance work • Co-ordinates and control tasks/activities associated with controlling personnel performance, productivity and discipline • Monitors and evaluates progress with regards to repair, construction, installation and maintenance type work (e.g. constructions /gravel roads, installation of underground pipelines, kerb-laying, lines and signs etc. • Performs specific administrative tasks/activities associated with the updating and maintaining records/information related to the activities/operations at the section.

MANAGER SUPPLY CHAIN MANAGEMENT (DEPARTMENT: BUDGET AND TREASURY)

Remuneration: R292 081.11 pa

Requirements: • National Diploma Public Finance Management and Administration or Equivalent with three years experience at Management Level • Computer Literacy • Ability to handle confidential information • Good Communication Skills.

Duties / Tasks: • Manages the key performance areas and result indicators associated with the provision of an effective Supply Chain Management service to core delivery functions by amending, adjusting and reviewing policies and procedures against departmental statutory and audit guidelines in ensuring effective and efficient administration in the Municipality • Directs and controls outcomes associated with utilization, productivity and performance of personnel within the Supply Chain Management division. • Manages the implementation of financial controls, evaluating and presenting reports to the Director Budget and Treasury detailing the Division's performance. Monitoring and implementing corrective measures to rectify the deviations acts contrary to financial regulations • Reporting on Supply Chain Management to National Treasury on a monthly basis • Preparing items for different bid committees.

Please forward your application letter accompanied by CV and certified copies of qualifications and driver's license to the Acting Municipal Manager, Ephraim Mogale Local Municipality, P.O. Box 111, MARBLE HALL, 0450. **Faxed and e-mailed applications will not be accepted and no application forms will be issued.** More information can be obtained from (013) 261-8400 or (013) 261-8431 during office hours. Ephraim Mogale local municipality reserves the right to fill or not to fill this position.

The closing date: 22 November 2013. Should applicants not be notified of the outcome of their application within three (3) months after the closing date, they should regard their application as unsuccessful, as there will be no further correspondence. Note: Reference checks (Security clearance or vetting) will be conducted on the short listed candidates.