

EPHRAIM MOGALE

LOCAL MUNICIPALITY

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EXTRACTS FROM THE MINUTES OF THE 4TH ORDINARY COUNCIL MEETING OF EPHRAIM MOGALE LOCAL MUNICIPALITY HELD ON THURSDAY THE 28TH JANUARY 2021

FILE: 9/1/2/4

OC4/02/2021: MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

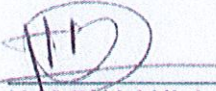
1. That the mid-year budget and performance assessment report presented be noted.
2. That the 2020/2021 Annual Budget be adjusted before February 2021 after investigating all individual line item.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25th January 2020.
4. That the mid-year budget and performance assessment report be placed on the municipal website after it is tabled to Council.
5. That the Municipal Manager to implement the decision accordingly.


CLLR P RANOTO
ACTING SPEAKER

28TH JANUARY 2021

FINALISATION BY:

REFERRED TO Acting CFO BY ACTING MUNICIPAL MANAGER


H.M. PHAAHLA
ACTING MUNICIPAL MANAGER

29-01-2021
DATE RECEIVED

EPHRAIM MOGALE LOCAL MUNICIPALITY MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

PURPOSE

To submit to Council a report on the mid-year budget and performance assessment report of the Municipality for the period July 2020 to December 2020 for noting. Included hereto with the report is the Schedule C and the service delivery performance assessment reports arising out of the SDBIP's approved for the financial year 2020/2021.

BACKGROUND

The main objectives of the Mid-year Budget and Performance Assessments Review is to comply with Section 72 of the MFMA that requires:

- “ The accounting officer of a municipality must by 25 January of each year –
- (a) Assess the performance of the municipality during the first half of the financial year, taking into account –
 - (i) The monthly statements referred to in Section 71 for the first half of the year;
 - (ii) The municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) The past year's annual report, and progress on resolving problems identified in the annual report;”

In broad terms the report gives an overview on the implementation of the budget over the past six months 1 July 2020 to 31 December 2020. This report will also cover the implementation of the budget and the financial state of affairs of the municipality in terms of section 52 of the MFMA.

The report must furthermore focus on the attainment of the performance objectives, targets and performance indicators as set out in the SDBIP approved by the mayor.

The approved SDBIP is linked with the IDP key performance areas which are:

- Basic service delivery
- Local economic development
- Municipal financial viability and management

- Municipal transformation and organizational development
- Good governance and Public participation

BUDGET PERFORMANCE ASSESSMENT

The assessment includes the review of the following Schedule C as prescribed by the Municipal Budget and Reporting Regulations:

1. Monthly Budget Statement Summary – Mid Year Assessment (Revenue)
2. Monthly Budget Statement Summary – Mid Year Assessment (Expenditure)
3. Table C2: Monthly Financial Performance by Vote
4. Table C4: Monthly Financial Performance by Revenue source
5. Table C5: Monthly Capital Expenditure by Vote
6. Table C6: Monthly Budget Statement Financial Position
7. Table C7: Monthly Budget Statement Cash Flow
8. Debtors Age Analysis
9. Creditors Age Analysis
10. Investment Portfolio Analysis
11. Allocation and grant receipts

1. Monthly Budget Statement Summary – Mid Year Assessment (Revenue)

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates			39,126	39,126	3,344	20,058	19,563	495	3%	39,126
Service charges - electricity revenue			69,370	69,370	7,237	34,199	34,685	(485)	-1%	69,370
Service charges - water revenue						–		–		
Service charges - sanitation revenue						–		–		
Service charges - refuse revenue			5,003	5,003	445	2,671	2,501	170	7%	5,003
Rental of facilities and equipment			190	190	13	90	95	(5)	-5%	190
Interest earned - external investments			324	324	–	503	162	341	210%	324
Interest earned - outstanding debtors			8,263	8,263	497	3,090	4,132	(1,042)	-25%	8,263
Dividends received			–			–		–		–
Fines, penalties and forfeits			140	140	8	78	70	8	11%	140
Licences and permits			5,102	5,102	–	–	2,551	(2,551)	-100%	5,102
Agency services			–			–		–		–
Transfers and subsidies			163,620	193,494	76,910	146,865	146,865	–		193,494
Other revenue			1,161	1,161	129	968	580	388	67%	1,161
Gains								–		
Total Revenue (excluding capital transfers and contributions)		–	292,299	322,173	88,583	208,523	211,205	(2,682)	-1%	322,173

From the table above it should be noted that for the first six month ending December 2020, the revenue to the amount of R 208 million was realized. The year to date budgeted revenue amounts to R 211 million which reflect an unfavorable variance of 1%. The revenue includes grants and subsidies from National Government.

Special attention should be given to:

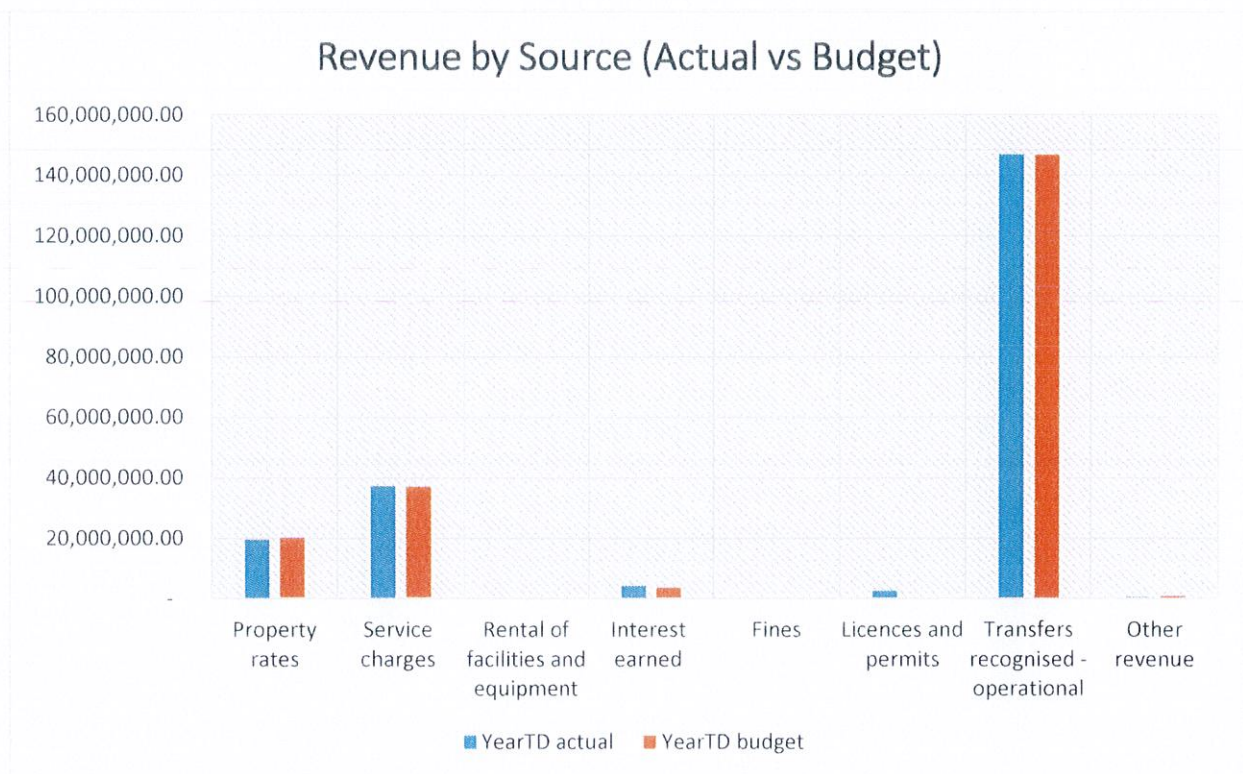
Property rates reflect an favorable variance of 3%, though it should be noted that this does not represent actual cash collected but total rates billed at half yearly. The budgeted amount must be aligned to the current valuation roll and the actual receipts on property rates should also be borne in mind.

Electricity revenue which reflects a minimal unfavorable variance of 1%.

Fine revenue reflects favorable variance of 23% which may be attributed to nonpayment of traffic fines.

Rental of facilities and equipment reflects unfavorable variance of 5% which can be attributed to less usage of our community halls.

The revenue by major source is therefore presented in the graph below:



In conclusion, although some of the revenue streams need to be reviewed and some shows positive deviation the total Operation Revenue shows a negative deviation of only 1% when compared with the expected year to date budget.

2. Monthly Budget Statement Summary – Mid Year Assessment (Expenditure)

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Expenditure By Type										
Employee related costs			97,557	99,057	7,869	42,671	49,528	(6,857)	-14%	99,057
Remuneration of councillors			15,623	15,623	1,122	6,688	7,812	(1,124)	-14%	15,623
Debt impairment			13,987	13,987			6,993	(6,993)	-100%	13,987
Depreciation & asset impairment			54,600	54,600			27,300	(27,300)	-100%	
Finance charges			41	41			20	(20)	-100%	41
Bulk purchases			42,000	42,000	3,300	19,123	21,000	(1,877)	-9%	42,000
Other materials			2,252	2,252	2,736	6,491	1,126	5,365	476%	2,252
Contracted services			44,323	44,323	2,636	9,763	22,162	(12,399)	-56%	44,323
Transfers and subsidies							-	-		-
Other expenditure			8,641	43,578	2,366	15,271	21,789	(6,518)	-30%	43,578
Losses								-		
Total Expenditure		-	279,024	315,461	20,030	100,006	157,730	(57,724)	-37%	260,861

The table above shows operating expenditure of R100 million against year to date budgeted expenditure of R 190 million.

The following categories must however be noted:

Employee related cost reflect unfavorable variance of 14%, this results from post that are budgeted for and not filled by the 31 December 2020.E.G Director Planning, CFO and MM.

Remuneration of councillors reflects a variance of 14%, which will be aligned with the upper limits during adjustment budget.

Debt Impairment and Depreciation and Asset Impairment are non-cash items that reflect zero expenditure to date. These expenditures are processed at year end for inclusion in the annual financial statements.

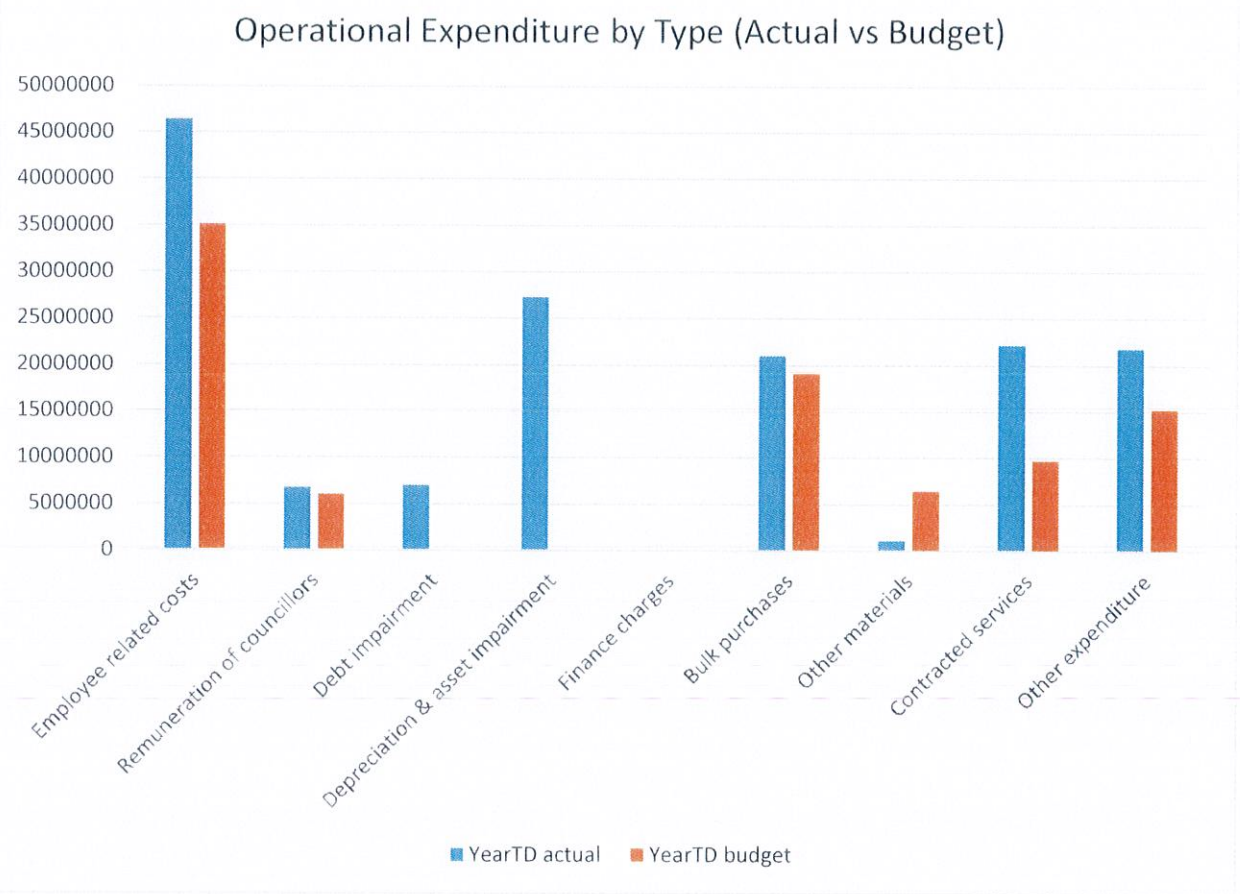
Bulk purchase reflects a variance of 9% as a result of increase in tariffs by ESKOM in July and also by increase in the level of consumption.

Transfers and grants consist of bursaries paid to our community members and indigent on free basic electricity.

Other expenditure reflects a 30% performance below benchmark; hence adjustment on general expenditure needs to be considered.

Although there is generally under performance in expenditure some line items have exceeded the 50% mid-year benchmark whereby strict measures need to be put in place for all those that are non-essential to service delivery. Such expenditure must be analysed and discussed during Budget Steering Committee meetings.

The expenditure per category is represented below graphically:



3. Table C2: Monthly Financial Performance by standard classification

LIM471 Ephraim Mogale - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		-	212,046	242,320	80,757	170,600	121,160	49,440	41%	242,320
Executive and council		-	2,060	2,060	1	39	1,030	(991)	-96%	2,060
Finance and administration		-	209,986	240,260	80,757	170,561	120,130	50,431	42%	240,260
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	264	264	17	120	132	(11)	-9%	264
Community and social services		-	56	56	3	27	28	(0)	-1%	56
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	208	208	13	93	104	(11)	-11%	208
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	33,285	33,285	7	18	16,643	(16,624)	-100%	33,285
Planning and development		-	47	47	7	18	24	(5)	-23%	47
Road transport		-	33,238	33,238	-	-	16,619	(16,619)	-100%	33,238
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	72,848	72,448	7,794	37,706	36,224	1,482	4%	72,448
Energy sources		-	67,845	67,445	7,334	34,944	33,723	1,222	4%	67,445
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	5,003	5,003	460	2,762	2,501	260	10%	5,003
<i>Other</i>	4	-	5,237	5,237	8	78	2,619	(2,541)	-97%	5,237
Total Revenue - Functional	2	-	323,680	353,554	88,583	208,523	176,777	31,746	18%	353,554
Expenditure - Functional										
<i>Governance and administration</i>		-	184,595	186,543	8,739	46,339	93,271	(46,932)	-50%	186,543
Executive and council		-	41,138	41,353	3,227	17,452	20,676	(3,224)	-16%	41,353
Finance and administration		-	143,458	145,190	5,512	28,887	72,595	(43,708)	-60%	145,190
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	21,463	25,113	1,402	8,321	12,556	(4,235)	-34%	25,113
Community and social services		-	9,299	9,449	659	3,672	4,725	(1,053)	-22%	9,449
Sport and recreation		-	2,279	2,329	114	570	1,164	(595)	-51%	2,329
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	5,091	7,841	268	1,739	3,921	(2,181)	-56%	7,841
Health		-	4,794	5,494	361	2,341	2,747	(406)	-15%	5,494
<i>Economic and environmental services</i>		-	23,692	24,525	1,347	8,246	12,263	(4,017)	-33%	24,525
Planning and development		-	11,586	11,729	452	2,473	5,865	(3,392)	-58%	11,729
Road transport		-	12,106	12,796	895	5,772	6,398	(626)	-10%	12,796
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	65,375	65,725	7,180	31,039	32,863	(1,824)	-6%	65,725
Energy sources		-	58,859	59,009	6,735	28,493	29,504	(1,011)	-3%	59,009
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	6,517	6,717	444	2,545	3,358	(813)	-24%	6,717
<i>Other</i>		-	13,405	13,555	1,364	6,062	6,778	(716)	-11%	13,555
Total Expenditure - Functional	3	-	308,530	315,461	20,031	100,006	157,730	(57,724)	-37%	315,461
Surplus/ (Deficit) for the year		-	15,150	38,093	68,552	108,517	19,046	89,471	470%	38,093

Table C2 measures the actual performance against the year to date budget figures which realized by vote for revenue and expenditure using standard classification. All revenue deviation which reflects under collection need to be analysed and considered for adjustment. Item details are reflected in the analysis above on consolidated budget statement. On the expenditure side most of the votes are projected to be less than planned.

4. Table C4: Monthly Financial Performance by Revenue source and Expenditure Type

LIM471 Ephraim Mogale - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment

Description		Ref	2019/20	Budget Year 2020/21							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue By Source											
Property rates				39,126	39,126	3,344	20,058	19,563	495	3%	39,126
Service charges - electricity revenue				69,370	69,370	7,237	34,199	34,685	(485)	-1%	69,370
Service charges - water revenue							-		-		
Service charges - sanitation revenue							-		-		
Service charges - refuse revenue				5,003	5,003	445	2,671	2,501	170	7%	5,003
Rental of facilities and equipment				190	190	13	90	95	(5)	-5%	190
Interest earned - external investments				324	324	-	503	162	341	210%	324
Interest earned - outstanding debtors				8,263	8,263	497	3,090	4,132	(1,042)	-25%	8,263
Dividends received				-			-		-		
Fines, penalties and forfeits				140	140	8	78	70	8	11%	140
Licences and permits				5,102	5,102	-	-	2,551	(2,551)	-100%	5,102
Agency services				-			-		-		
Transfers and subsidies				163,620	193,494	76,910	146,865	146,865	-		193,494
Other revenue				1,161	1,161	129	968	580	388	67%	1,161
Gains									-		
Total Revenue (excluding capital transfers and contributions)			-	292,299	322,173	88,583	208,523	211,205	(2,682)	-1%	322,173
Expenditure By Type											
Employee related costs				97,557	99,057	7,869	42,671	49,528	(6,857)	-14%	99,057
Remuneration of councillors				15,623	15,623	1,122	6,688	7,812	(1,124)	-14%	15,623
Debt impairment				13,987	13,987			6,993	(6,993)	-100%	13,987
Depreciation & asset impairment				54,600	54,600			27,300	(27,300)	-100%	
Finance charges				41	41			20	(20)	-100%	41
Bulk purchases				42,000	42,000	3,300	19,123	21,000	(1,877)	-9%	42,000
Other materials				2,252	2,252	2,736	6,491	1,126	5,365	476%	2,252
Contracted services				44,323	44,323	2,636	9,763	22,162	(12,399)	-56%	44,323
Transfers and subsidies								-	-		
Other expenditure				8,641	43,578	2,366	15,271	21,789	(6,518)	-30%	43,578
Losses									-		
Total Expenditure			-	279,024	315,461	20,030	100,006	157,730	(57,724)	-37%	260,861
Surplus/(Deficit)			-	13,276	6,713	68,554	108,516	53,474	55,042	0	61,313
Transfers and subsidies - capital (primary, secondary, tertiary) (National / Provincial and District)			33,238	33,238	33,238			16,619	(16,619)	(0)	33,238
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)									-		
Transfers and subsidies - capital (in-kind - all)									-		
Surplus/(Deficit) after capital transfers & contributions			33,238	46,514	39,951	68,554	108,516	70,093			94,551
Taxation									-		
Surplus/(Deficit) after taxation			33,238	46,514	39,951	68,554	108,516	70,093			94,551
Attributable to minorities											
Surplus/(Deficit) attributable to municipality			33,238	46,514	39,951	68,554	108,516	70,093			94,551
Share of surplus/ (deficit) of associates											
Surplus/ (Deficit) for the year			33,238	46,514	39,951	68,554	108,516	70,093			94,551

This table provides the actual performance details for revenue by source and expenditure by type. For the purpose of reporting detailed analysis together with graphic presentations has been provided in the consolidated budget statement above.

5. Table C5: Monthly Capital Expenditure by Vote

LIM471 Ephraim Mogale - Table C5 Monthly Budget Statement - Capital Expenditure - Mid-Year Assessment

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital Expenditure - Functional Classification										
Governance and administration		–	1,055	1,285	–	24	643	(618)	-96%	1,285
Executive and council								–		
Finance and administration			1,055	1,285	–	24	643	(618)	-96%	1,285
Internal audit								–		
Community and public safety		–	825	3,150	–	115	1,575	(1,460)	-93%	3,150
Community and social services			575	2,900		115	1,450	(1,335)	-92%	2,900
Sport and recreation			–			–	–	–		–
Public safety			–			–	–	–		–
Housing			100	100			50	(50)	-100%	100
Health			150	150			75	(75)	-100%	150
Economic and environmental services		–	48,576	69,376	8,086	30,234	34,688	(4,454)	-13%	69,376
Planning and development								–		
Road transport			48,576	69,376	8,086	30,234	34,688	(4,454)	-13%	69,376
Environmental protection								–		
Trading services		–	6,860	14,680	572	1,734	7,340	(5,606)	-76%	14,680
Energy sources			6,860	14,680	572	1,734	7,340	(5,606)	-76%	14,680
Water management								–		
Waste water management								–		
Waste management								–		
Other			845	845	–	–	423	(423)	-100%	845
Total Capital Expenditure - Functional Classification	3	–	58,161	89,336	8,657	32,107	44,668	(12,561)	-28%	89,336
Funded by:										
National Government			42,576	42,576	5,122	22,148	28,907	(6,758)	-23%	42,576
Provincial Government								–		
District Municipality								–		
Transfers recognised - capital		–	42,576	42,576	5,122	22,148	28,907	(6,758)	-23%	42,576
Borrowing	6							–		
Internally generated funds			15,585	46,760	3,535	9,959	15,761	(5,803)	-37%	46,760
Total Capital Funding		–	58,161	89,336	8,657	32,107	44,668	(12,561)	-28%	89,336

Table C5 below indicates the actual performance details on capital expenditure for all votes, whilst the 30 June 2020 forecasted figures are reflected in the last column. Capital expenditure for the first six months amounts to R32 million against the planned figure of R44 million and reflects deviation of 28%. There is a low spending on internal funded projects.

6. Table C6: Monthly Budget Statement Financial Position

LIM471 Ephraim Mogale - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash			96,001	113,266	157,337	113,266
Call investment deposits			19,365	19,365		19,365
Consumer debtors			44,355	44,355	61,516	44,355
Other debtors			2,537	2,537	3,547	2,537
Current portion of long-term receivables			-			-
Inventory			37,045	36,945	37,008	36,945
Total current assets		-	199,302	216,467	259,408	216,467
Non current assets						
Long-term receivables						
Investments						
Investment property			60,102	60,102	64,964	60,102
Investments in Associate						
Property, plant and equipment			801,614	833,089	768,302	833,089
Biological						
Intangible			116	116	585	116
Other non-current assets			121	121	129	121
Total non current assets		-	861,953	893,428	833,980	893,428
TOTAL ASSETS		-	1,061,255	1,109,895	1,093,388	1,109,895
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing						
Consumer deposits			1,486	1,486	1,347	1,486
Trade and other payables			38,574	44,906	37,251	44,906
Provisions			570	570	286	570
Total current liabilities		-	40,630	46,962	38,883	46,962
Non current liabilities						
Borrowing						
Provisions			49,082	49,082	52,808	49,082
Total non current liabilities		-	49,082	49,082	52,808	49,082
TOTAL LIABILITIES		-	89,712	96,044	91,691	96,044
NET ASSETS	2	-	971,543	1,013,851	1,001,697	1,013,851
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)			971,543	1,013,851	1,001,568	1,013,851
Reserves			-	-	129	-
TOTAL COMMUNITY WEALTH/EQUITY	2	-	971,543	1,013,851	1,001,697	1,013,851

This table reflects on whether the municipality is able to meet its obligation in a long term. In general the community wealth of the municipality for the month of December 2020 is R 1 013 851 000.

Table C7: Monthly Budget Statement Cash Flow

LIM471 Ephraim Mogale - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates			37,061	37,061	1,953	14,122	18,530	(4,408)	-24%	37,061
Service charges			68,915	68,915	5,729	32,116	34,458	(2,341)	-7%	68,915
Other revenue			34,828	34,828	4,324	7,666	17,414	(9,749)	-56%	34,828
Transfers and Subsidies - Operational			163,620	163,620	76,910	146,865	146,865	-		163,620
Transfers and Subsidies - Capital			32,573	32,573		25,000	25,000	-		32,573
Interest			4,000	4,000	640	1,031	1,333	(302)	-23%	4,000
Dividends								-		
Payments										
Suppliers and employees			(239,902)	(246,833)	(88,583)	(208,523)	(123,417)	85,106	-69%	(246,833)
Finance charges			(41)	(41)			(14)	(14)	100%	(41)
Transfers and Grants								-		
NET CASH FROM/(USED) OPERATING ACTIVITIES		-	101,055	94,124	973	18,277	120,170	101,893	85%	94,124
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								-		
Decrease (increase) in non-current receivables								-		
Decrease (increase) in non-current investments								-		
Payments										
Capital assets			(57,316)	(89,336)	(8,657)	(32,107)	(44,668)	(12,561)	28%	(89,336)
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	(57,316)	(89,336)	(8,657)	(32,107)	(44,668)	(12,561)	28%	(89,336)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing					-			-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD										
Cash/cash equivalents at beginning:		-	43,738	4,788	(7,684)	(13,830)	75,502			4,788
Cash/cash equivalents at month/year end:		-	56,276	100,014		104,802	100,014			104,802
Cash/cash equivalents at month/year end:		-	100,014	104,802		90,972	175,517			109,590

Table C7 provides detail of the projected cash in- and outflow. The actual cash flow of the municipality since July 2020 to December 2020 is shows a favourable/positive balance. It shows that actual cash flow of the municipality from the actual cash flow from operating activities; cash flow from investing activities; cash flow from financing activities and net increase / decrease in cash held by the municipality Based on the mid-year assessment it is projected that sufficient cash will be available to fund the budget.

7. Debtors Age Analysis

EPHRAIM MOGALE LOCAL MUNICIPALITY FINANCIAL YEAR 2020/21 AGEING REPORT DECEMBER 2020 GL							
	30 Days	60 Days	90 Days	120 Days	150 Days	150 Plus	
Type of Service	202012	202011	202010	202009	202008	202007	Total
Rates	2936352.16	1751160.06	1668324.88	1663938.26	1593997.03	81139237.14	90,753,009.53
Electricity	4644494.31	317116.35	155054.38	182233.24	113726.71	5672548.98	11,085,173.97
Refuse	381301.45	166240.02	140649.9	135241.05	133331.48	4666967.89	5,623,731.79
Other	948000.94	847626.46	621038.28	704500.5	580944.25	33715876.3	37,417,986.73
Total	8,910,148.86	3,082,142.89	2,585,067.44	2,685,913.05	2,421,999.47	125,194,630.31	144,879,902.02

Category	202012	202011	202010	202009	202008	202007	Total
PsI	2292.63	2289.56	2286.5	2283.44	2280.39	159002.88	170,435.40
Farms / agri	1747572.66	1466808.5	1422616.66	1432947.13	1393520.26	68371940.16	75,835,405.37
Business	3555909.65	302054.05	281673.48	243276.81	227941.41	7484233.5	12,095,088.90
Churches	23829.11	3645.33	4391.31	5124.88	4335.07	110064.23	151,389.93
Commercial	0	0	0	0	0	29221.64	29,221.64
Domestic	0	0	0	0	0	15873.28	15,873.28
Industrial	858828.05	162993.89	54346.22	207092.34	968.32	6556259.14	7,840,487.96
Municipality	2752.04	213.41	198.4	197.2	196	56680.42	60,237.47
Residential	2684598.38	1131742.99	807128.02	786975.52	785322.52	42395981.68	48,591,749.11
School/hosp	34366.34	12395.16	12426.85	8015.73	7435.5	15373.38	90,012.96
Total	8,910,148.86	3,082,142.89	2,585,067.44	2,685,913.05	2,421,999.47	125,194,630.31	144,879,902.02

The table above shows the total outstanding debtors as at 31 December 2020 amounting to R 144 Million. This continuous increase debtors poses a serious threat to the municipality as this amount is likely to be irrecoverable thereby necessitating a write-off. Strict debt collection measures need to be put in place to reduce the outstanding debtors.

8. Creditors Analysis

The municipality continues to pay its creditors within 30 days

9. Investment Portfolio Analysis

The municipality has invested R80 Million at a rate of 9.15% over with VBS Mutual Bank which is currently under the curatorship.

10. Transfers and Grants Receipts

All grants till the month of December 2020 were received. Remaining Grants will be received in March 2020

11. Material Variance Explanation

Material variances are detailed in various tables listed above.

12. Councilors and Staff Benefits

Employee related cost reflect unfavorable variance of 14%, this results from post that are budgeted for and not filled by the 31 December 2020. E.G Director Planning, CFO and MM. Remuneration of councilors reflects a variance 14%, which will be aligned with the upper limits during adjustment budget.

PROPOSED RECOMMENDATIONS

It is recommended:

1. That the mid-year budget and performance assessment report presented be noted.
2. That the 2020/2021 Annual Budget be adjusted before February 2021 after investigating all individual line item.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25th January 2020.
4. That the mid-year budget and performance assessment report be placed on the municipal website after it is tabled to Council.
5. That the Municipal Manager to implement the decision accordingly.

EPHRAIM MOGALE LOCAL MUNICIPALITY

MID-TERM INSTITUTIONAL PERFORMANCE REPORT – 2020/2021



"Agricultural Hub of choice"

Slogan - RE HLABOLLA SECHABA

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1. Foreword

The purpose of this report is to give feedback regarding the performance of the Ephraim Mogale Local Municipality as required through The Municipal Systems Act No 32 of 2000, section 41(e) and the Municipal Finance Management Act 56 of 2003, section 52(d). The information included in this report is based on the IDP¹ and SDBIP² as developed for the financial year 2020/2021. The scorecards were developed to reflect ***cumulative performance***, therefore the status of indicators are a reflection of the overall performance level achieved year to date.

2. Executive Summary

This report serves as the **Mid-term Institutional Performance Report** for the **2020/2021** financial year **ending 31st of December 2020**. It provides feedback on the performance level achieved (accumulative reporting) against the targets as laid out in the IDP/SDBIP Scorecard. In the case of under-performance, the respective concerns or mitigating reasons are highlighted and detail pertaining to the relevant measures taken to address these challenges are included thereto.

The overall performance for the Ephraim Mogale Local Municipality is based on a composite Performance Scorecard of each Department comprising of all indicators assessed in the period under review.

The overall Mid-term Institutional performance achieved for the 2020/2021 financial year reflected a **77%** with only **95** out of **124 KPI's** assessed attaining set targets.

Improvement performance levels were experienced in three key performance areas as depicted in the Table Ref No1. The quality of departmental performance submissions needs to be addressed as a significant number of KPI's were not reported on. Departments need to take responsibility and accountability for service delivery and related activities measured in the performance reports, as this is a public document and reflects negatively on the municipality's commitment to service delivery. We need to instil a culture of accountability in the organisation and significantly improve the levels of monitoring and evaluation which are a prerequisite to ensure responsible management decisions can be taken.

¹ Integrated Development Plan

² Service Delivery and Budget Implementation Plan

3. Key Performance Areas and Organisational Strategic Objectives

The following Key Performance Areas and Strategic Objectives have been adopted by the municipality for the purposes of reporting on the attainment of the Institutional performance indicators and targets

KPA 1: Spatial Development Analysis and Rationale

Strategic Objective: Plan for the future and promote integrated human settlement and agrarian reform

KPA 2: Service Delivery and Infrastructure Development

Strategic Objective A: Improve community well-being through provision of accelerated basic service delivery

Strategic Objective B: Improved social well-being

KPA 3: Local Economic Development

Strategic Objective A: Grow the economy and provide livelihood support

KPA 4: Municipal Transformation and Institutional Development

Strategic Objective A: Develop and retain skilled and capacitated workforce

KPA 5: Municipal Financial viability and Management

Strategic Objective: Become Financially Viable

KPA 6: Good Governance and Public Participation

Strategic Objective: Sound Governance through effective oversight

4. Comparison of Institutional Performance Levels 2018/2019 – 2020/2021

Table 1: Institutional Performance Comparison

KPA No	KPA	2018/2019			2019/2020			Mid-Term 2020/2021			
		Total KPI's Assessed	Targets Achieved	% Target Achieved	Total KPI's Assessed	Targets Achieved	% Target Achieved	Total KPI's Assessed	Targets Achieved	Targets Not Achieved	% Target Achieved
1	Spatial Rationale	13	10	77%	10	08	80%	06	05	01	83%
2	Basic Service Delivery and Infrastructure Development	43	22	51%	35	25	71%	26	20	06	77%
3	Local Economic Development	12	11	92%	10	01	10%	09	09	0	00%
4	Municipal Transformation and Institutional Development	36	30	83%	34	21	56%	24	20	04	77%
5	Municipal Financial Viability and Management	20	18	90%	18	16	89%	15	14	01	93%
6	Good Governance and Public Participation	49	37	76%	50	22	44%	44	27	17	60%
	TOTAL	173	128	74%	157	93	59%	124	95	29	77%

The following section contains a comprehensive breakdown of the individual Departmental performance. The scores highlight the progress with respect to performance not only at a departmental level, but also represents the progress made within each Key Performance Area (KPA).

Table 2: Individual Departmental performance Comparison

No	Department	Mid-term 2020/2021			
		Total KPI's Assessed	Targets Achieved	Targets Not Achieved	% Target Achieved
1	Planning & Economic Development	16	15	01	94%
2	Budget & Treasury Services	15	14	01	93%
3	Office of the Municipal Manager	21	18	03	86%
4	Infrastructure Services	23	17	06	74%
5	Corporate Services	42	28	14	67%
6	Community Services	07	03	04	43%
	TOTAL	124	95	29	77%

5. Service Delivery and Performance Indicator

The high level non-financial measurable performance objectives in the form of service delivery targets and other related performance indicators form part of this section of the SDBIP. These indicators and targets will be cascaded to departmental scorecards, which will be used for internal monitoring of the organisation and relevant individuals.

5.1 KPA 1: SPATIAL RATIONALE

Strategic Objective: Plan for the future and promote integrated human settlement and agrarian reform

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2019/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Compliance with Town Planning Scheme regulations	Land Use Management	% of land use applications received and processed within 60 days as per the SPLUMA Act 16 of 2013	SR 01	Internal	Internal	100%	100%	100%	100%	100%	Achieved	None	None	100%	Land Use application register Planning & Economic Development
EPMLM Town Planning By-Laws		Number of Town Planning related By-Laws/policies developed and gazetted by June 2021	SR 02	63 008 .40	0.00	3	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Developed and gazetted Town Planning related By-Laws/policies
Compliance with National Building Regulations	Building Plans Administration	% of buildings constructed with approved plans, received and inspected within 5 days that comply with the National Building Regulations and Building Standards Amendments Act No 49 of 1995	SR 03	Internal	Internal	100%	100%	100%	100%	100%	Achieved	None	None	100%	Individual site inspection reports and the Building plan file register

		Appropriate land use and integrated development	Land Use Management	% of New Building Plans of less than 500 square meters received and assessed within 28 days of receipt of plans	Internal	Internal	100%	100%	100%	100%	100%	100%	Achieved	None	None	100%	Building Plan submission register	
		No. of Land Use Awareness workshops held with Magoshi by June 2021	SR04	% of New Building Plans of more than 500 square meters received and assessed within 60 days of receipt of plans	Internal	Internal	100%	100%	100%	100%	100%	100%	Achieved	None	None	100%	Building plan submission register	
Township Establishment		No. of sites demarcated in Uitvlugt by June 2021	SR07	4	56	180.00	0	0	2	0	0	0	Not Achieved	Delayed due to Covid-19 restrictions on gatherings	Awaiting the ease of Covid-19 lockdown restrictions on large gatherings	4	Attendance registers and reports	
		No. of sites demarcated in Uitvlugt by June 2021	SR07	0	0.00	R495 000	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	300 sites demarcated	Approved Layout/General Plan	

Human settlement	Facilities Maintenance Management	No. of quarterly progress reports in terms of new housing units provided by CoGHSTA submitted to Council by June 2021	SR08	0.00	0.00	1	1	1	2	2	Achieved	None	None	4	Quarterly Progress Report
Precinct plan		No. of Marble Hall Precinct plan developed by June 2021	SR09	R300 000	0.00	0	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Developed Precinct plan

5.2 KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective A: Improve community well-being through provision of accelerated basic service delivery

Strategic Objective B: Improved social well-being

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Transformer Maintenance and oil testing	Electricity	No. of transformers tested by June 2021	BS01	2 279 000	1 247 842	0	N/A	35 serviced. 50 samples taken.	N/A	35 serviced. 50 samples taken.	Target set for Q4	None	None	50 transformers tested.	Completion certificate	Infrastructure Services
Ring Main Unit Maintenance		No. of ring main units serviced by September 2020	BS02			20	14	6	20 Ring main units serviced.	20 Ring main units serviced.	Achieved	None	None	20 Ring main units serviced.	Completion certificate	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Public Lighting- Inspection of streets lights		No. of Street light fittings inspected by June 2021	BS03	593 600	266 835	5755	1144	1843	2184	2987	Achieved	Vandalism, severe weather & customer complaints	Additional inspections	4368	Inspection monthly reports	
Public Lighting- Maintenance of streetlights		% of faulty Street light fittings repaired within 90 days.	BS04			100%	100%	100%	100%	100%	Achieved	None	None	100%	Inspection/repair monthly reports	
Public Lighting- Inspection of Mast lights		No. of Mast lights fittings inspected by June 2020	BS05			2349	552	621	1062	1173	Achieved	Vandalism, severe weather & customer complaints	Additional inspections	2124	Inspection monthly reports	
Public Lighting- Maintenance of Mast Lights		% of Faulty Mast light fittings repaired within 90 days	BS06			100%	100%	100%	100%	100%	Achieved	None	None	100%	Inspection/repair monthly reports	
Energy efficiency & Demand side management		No. of light fittings replaced June 2021	BS07	3 600 000	2 856 537	New	N/A	196 of light fittings replaced	N/A	196 of light fittings replaced	Target set for Q4	Saving on installation cost and material cost	Increase number of fittings to be replaced as approved by DMRE	150 light fittings replaced	Completion certificate	
Install RMU Cable to connect Ext 5&6		No of RMU's installed by June 2021	BS08	1 300 000	571 547	New	N/A	RMU and cable installed	N/A	RMU and cable installed but not	Target set for Q4	None	None	1 RMU installed	Completion certificate	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action		
								but not connected		connected					
Network design software		Number of network design software packages purchased by June 2021	BS09	80 000	0	New	N/A	N/A	N/A	Quotations expired	Target set for Q4	Slow SCM process	Improve SCM performance	Invoice and network design software	
Truck mounted crane		Number of cranes purchased and installed by June 2021	BS10	950 000	0	New	N/A	N/A	N/A	Tender expired	Target set for Q4	Slow SCM process. None compliance of bidders.	Improve SCM performance. Revise SCM policy to allow minor immaterial mistakes to be fixed.	Completion certificate. New crane.	
Tools (3 tool sets-boxes complete with tools)		Number of toolboxes with tools purchased by June 2021	BS11	50 000	0	New	N/A	N/A	N/A	N/A	Target set for Q4. Quotations expired	Slow SCM process	Improve SCM performance	Invoice. New toolboxes.	
Replace streetlight wood poles at Mamphokgo 020		No. of wood streetlight poles replaced at Mamphokgo by June 2021	BS15	250 000	0	New	N/A	N/A	N/A	N/A	Target set for Q4. Tender expired	Slow SCM process	Improve SCM performance. Move project to new financial year.	Completion certificate	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Replace streetlight wood poles at Mmotwane ng 20		No. of wood streetlight poles replaced at Mmotwane ng by June 2021	BS16	250 000	0	New	N/A	N/A	N/A	N/A	Target set for Q4. Tender expired	Slow SCM process	Improve SCM performance. e. Move project to new financial year.	20 wood poles replaced.	Completion certificate	
Electrification of households		No. of quarterly reports in terms of households with access to basic levels of electricity submitted to MM (GKPI)	BS17	7 161 206	4 624 002	4	1	1	2	2	Achieved	None	None	4	Quarterly reports	
Industrial substation second supply phase 3(cable OTK to Ind Sub)		Meter of new cable installed from OTK substation by September 2020	BS18	1 200 000	1 162 002	New	900	N/A	900meter of new cable installed.	900	Achieved	None	None	900meter of new cable installed.	Completion certificate	
Replace old PEX 11kV cable from 713 to 561		Meter of old PEX cable replaced with new cable by June 2021	BS35	1 600 000	0	New	N/A	N/A	N/A	N/A	Target set for Q4. Tender closed.	Slow SCM process	Improve SCM performance. e. Move project to new financial year.	440meter cable installed	Completion certificate	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Highmast Lights Uthlung		No of mast lights installed	New	2 000 000	0	New	N/A	N/A	N/A	N/A	Target set for Q4. Specification approved.	Slow SCM process	Improve SCM performance. Move project to new financial year.	4 masts installed	Completion certificate	
Highmast Lights Manapyana		No of mast lights installed	New	4 000 000	0	New	N/A	N/A	N/A	N/A	Target set for Q4. Specification submitted	Slow SCM process	Improve SCM performance. Move project to new financial year.	8 mast installed	Completion certificate	
Mabitsi internal streets	Roads and Storm Water	Km of roads to be constructed by June 2021	BS57	5 000 000.00	0.00	New	N/A	None	Appointment of the Consultant; Planning and Designs	None	Not Achieved	Adjudication committee delayed due Covid 19.	The committee to sit during the 3rd to finalise the projects	Detailed design report and Progress report		
Leeuwfontein Sports Facility	No of Multi-purpose sports field constructed by June 2021		BS58	5 998 371.63	0.00	New	N/A	Contractor has been appointed	Appointment of the contractor	Contractor has been appointed	Achieved	None	None	1 sports complex constructed	Progress reports and completion certificates	
Stormwater Ext:6	Km of storm-water constructed by June 2021		BS61	4 459 814.31	951 066.24	New	N/A	Contractor has been appointed	Appointment of the contractor	Contractor has been appointed	Achieved	None	None	0.5km of stormwater drain constructed	Progress reports and completion certificates	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Rehabilitation of Leeuwfontein in internal streets		Kilometer of road to be rehabilitated by June 2021	BS66	4 000 000	0.00	New	N/A	None	Appointment of a contractor	The projects have been advertised and closed in Dec 20	Not Achieved	Committees delayed due to covid-19	The committees to sit during the 3rd quarter to finalise the project	0.5km of roads rehabilitated	Progress reports and completion certificates	
Malebitsa Internal Road		Kilometer of roads to be upgraded by June 2021	BS68	8 076 000	7 577 482,84	New	Construction Earthworks (60%)	Construction physical progress is 72%	Construction Earthworks (70%)	Construction physical progress is 72%	Achieved	None	None	2.3km of roads upgraded	Progress reports and completion certificates	
Mashemong/Mooihoek internal streets		Kilometer of roads to be upgraded by June 2021	BS70	8 000 000	R 838 611,85	New	Construction Earthworks (60%)	Construction physical progress is 85%	Construction Earthworks (70%)	Construction physical progress is 85%	Achieved	None	None	3.38km of roads upgraded	Progress reports and completion certificates	
Mamphokgo Sports Complex		No of Multi-purpose sports field constructed by June 2021	BS71	1 477 707.22	389 219.80	New	N/A	Contractor has been appointed	Appointment of the contractor	Contractor has been appointed	Achieved	None	None	1 sports complex constructed	Progress reports and completion certificates	
Regae bus route		Km of roads to be constructed by June 2021	BS88	5 000 000	0.00	New	N/A	None	Appointment of the Consultant; Planning and Designs	None	Not Achieved	Adjudication committee delayed due Covid 19.	The committee to sit during the 3rd to finalise the projects	Detailed design report and Progress report	Detailed design report and Progress report	
Mmakgatle Internal road		Kilometer of roads to be upgraded by June 2021	BS89	7 600 000	7 479 934,90	New	Construction Earthworks (60%)	Construction physical progress is 87%	Construction Earthworks (70%)	Construction physical progress is 87%	Achieved	None	None	2.9km of roads upgraded	Progress reports and completion certificates	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Morarela Internal streets		Kilometer of roads to be upgraded by June 2021	BS 97	2 000 000	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	Detailed design report	Detailed design report	
Mogalatsane/phetwane Internal street		Kilometer of roads to be upgraded by June 2021	BS102	7 900 100	7 096 100,68	New	Construction Earthworks (60%)	Construction physical progress is 75%	Construction Earthworks (70%)	Construction physical progress is 75%	Achieved	None	None	3.33km of roads upgraded	Progress reports and completion certificates	
Ward 11 Internal road		Kilometer of roads to be upgraded by June 2021	New	2 000 000	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	Detailed design report	Detailed design report	
Tshikanoshi Sports Complex		Number of Sports Complex to be completed by June 2021	New	5 000 000	0.00	New	N/A	None	Appointment of the Service Provider and Completion of the designs	None	Not Achieved	Adjudication committee delayed due Covid 19.	The committee to sit during the 3rd to finalise the projects	1 sports complex constructed	Progress reports and completion certificates	
Purchasing of Motor grader		Number of Motor grader to be purchased by June 2021	BS 84	3 600 000	0.00	New	N/A	To be purchased through transferal contract	Preparation and submission of the Specifications and advert	N/A	To be purchased through transferal contract	None	None	1 Motor grader purchased	Invoice and Delivery Note	
STREETS		Kilometer of roads graded by June 2020	BS 118	3 000 000	0.00	1500km	295.4km	464.95km	750km	760.35km	Achieved	None	None	1500km	Inspection report	
		M ² of base and surface patched by June 2020	BS 119			1300m ²	19.74 m ²	3130.53 m ²	700m ²	3150.27m ²	Achieved	None	None	1300m ²	Inspection report	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Maintenance of Municipal buildings	Facilities Maintenance Management	Kilometer of stormwater drains and channels cleaned by June 2020	BS 120			52.7km	19.4km	32.52km	30km	54.92km	Achieved	None	None	52.7 km	Inspection report
		Kilometer of surfaced roads marked by June 2020	BS 121	314 700	0.00	172km	0km	42.79km	77km	42.79km	Not Achieved	Q1 Target was delayed by Covid-19	To cover Q1 target during Q3	172 km	Inspection report
		No. of municipal buildings maintained as per the approved municipal maintenance plan by June 2020	BS122	3 813 000	0.00	20	1	0	10	1	Not Achieved	Slow processes on Finalisation of specification for all the buildings on the approved Maintenance plan	To finalise the specifications as soon as possible and start with the procurement processes.	20	Final Inspection Reports & Approved Maintenance Plan
Loosening of gravel at	Waste	No. of municipal houses maintained as per the requests received from the occupants by June 2021		56 180.00	0.00	08	N/A	N/A	4	N/A	Houses are maintained as and when requests are received	None	None	08	Requests & Final inspection report
		No. of plan developed	BS127	210 000,00	0.00	New	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Plan and Invoice

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
landfill site for covering material	Management	for the loosening of gravel for covering Landfill Site by June 2021													
Conduct external compliance audit on landfill site		External compliance audit on landfill site conducted by June 2021	BS129	180 000.00	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Final report
Landscaping & Parks development		No. of landscaping and park development project implemented by June 2021	BS133	900 000.00	0.00	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Final progress report
Waste Management		Number of villages /informal settlements with access to a minimum level of basic waste removal by June 2021	BS153	Internal	Internal	New	3 villages per week	3 villages per week	3 villages per week	3 villages per week	Achieved	None	None	3 villages per week	Monthly signed waste collection reports
		Number of households in Marble Hall with access to a		Internal	Internal	5619 h/h week	915 h/h week	915 h/h week	915 h/h week	915 h/h week	Achieved	None	None	915 h/h week	Monthly signed waste collection reports/

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
		minimum level of basic waste removal by June 2021 (once a week)												Billing report	
		Number of Refuse containers placed in villages/and farms for access to refuse removal (once a week removal)		Internal	Internal	5	5 /week	5/week	5/week	5/week	Achieved	None	None	5/week	Monthly signed waste collection reports
		Number of Refuse compactor Truck purchased by June 2021		2 000 000.00	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Delivery note and Invoice
Cemetery Fencing	Cemetery	No. of cemeteries fenced with EPWP employees by June 2021	BS139	680 000.00	0.00	6	N/A	N/A	N/A	N/A	Target set for Q4	None	None	6	Final handover certificate

5.3 KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective A: Grow the economy and provide livelihood support

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021					Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action			Annual
LED Support	Local Economic Development	No. of training workshops conducted for SMME's by June 2021	LED01	0.00	0.00	4	N/A	N/A	N/A	N/A	Target set for Q3	None	None	2	Reports and Attendance registers	Economic Development & Planning
		Development of Database for SMMEs and informal traders	LED05	0.00	0.00	0	1	N/A	1	1	Achieved	None	None	1	List of SMMEs and Informal traders	
		No. of quarterly LED forum meetings held by June 2020	LED02	57 792.60	0.00	4	N/A	1	1	1	Achieved	None	None	3	Reports and Attendance Registers	
LED Summit		Hosting of annual LED Summit by 30 Jun 2021	LED03	242 609.80	0.00	1	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Reports and Attendance Register	
Effective CWP Local Reference Forum		No. of quarterly CWP Local Reference Forum meetings held by June 2021	LED05	Internal	Internal	New	1	1	2	2	Achieved	None	None	4	Reports and Attendance Register	
EPWP Expense	EPWP	No. of EPWP job opportunities provided (FTE) through EPWP grant funding by 30 June 2020 (GKPI)	LED06	1 165 000.00	530 664.08	307	50	50	90	100	Achieved	None	None	179	Quarterly reports submitted to the Department of Public Work	
Tourism Forum	Local Economic Development	No. of quarterly Tourism Forum meetings held by June 2020	LED07	Internal	Internal	New	N/A	1	1	1	Achieved	None	None	3	Reports and Attendance Registers	

LED Projects Awards	Hosting of an Annual LED Awards ceremony by 30 June 2021	LED10	133 708.00	0.00	New	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Report and Attendance Register
Management of Informal Traders	No. of Quarterly Marble Hall Hawkers Forum meetings held by June 2021	LED08	Internal	Internal	New	1	1	2	2	Achieved	None	None	4	Minutes and attendance register
	No. of revised By-law on informal trading submitted to Council by 30 June 2021	LED09	R63 008.00	0.00	New	N/A	1	1	1	Achieved	None	None	1	Revised By-law on informal trading and Council resolution
Social Responsibility Programs	No. of quarterly reports submitted to Council with respect to the implementation of Social Labour Plan (SLP) and Corporate Social Investment (CSI) programmes of Mining Companies by June 2021	LED13	Internal	Internal	0	1	1	2	2	Achieved	None	None	4	Quarterly report and Council resolution

		No. of quarterly reports on the implementation of Limpopo Business Regulation Act by June 2021	Internal	Internal	New	1	1	2	2	Achieved	None	None	4	Quarterly Report and council resolution	
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5.4 KPA 4: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

Strategic Objective A: Develop and retain skilled and capacitated workforce

Project Name	Priority Program	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Employment Equity	Institutional Development	No. of EE Committee meetings held by June 2021	MTOD 01	20 034.00	0.00	4	0	0	2	0	Not Achieved	Non-adherence to meeting schedule and there was no delegated person responsible.	Adhere to meeting schedule and appoint Acting HR manager	4	Attendance registers	Corporate Services
		No. of people employed in accordance with EE Plan by June 2021				68	N/A	N/A	N/A	N/A	Target set for Q4	None	None	11	Appointment letters	
Review of organizational structure		% of approved critical posts processed within three months on post being vacant (Sec 56/54A)	MTOD 02	Internal	Internal	100%	0%	100%	100%	100%	Achieved	None	None	100%	Appointment letters	
		% of approved posts processed within three months on post being vacant (below Sec 56/54A)		Internal	Internal	100%	0%	100%	100%	100%	Achieved	None	None	100%	Appointment letters	

	Review Organizational structure and align to the IDP and Budget by 30 June 2021	MTOD 11	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Approved Organizational structure and council resolution
Training Courses	No. of workforce trained as per target of Workplace Skill Plan (WSP) by 30 Jun 2021	MTOD 03	870 000	0.00	50	5	39	30	44	Achieved	None	None	60	Annual training report and Proof of payment
	% of budget spent implementing the Workplace Skills Plan by the 30 Jun 2020 (GKPI)		Internal	Internal	100%	10%	40%	30%	40%	Achieved	None	None	100%	Annual training report and Proof of payment
Occupational Health and Safety	No. of quarterly Workplace Health and Safety Forum meetings held by June 2021	MTOD 04	321 375. 00	0.00	4	1	1	2	2	Achieved	None	None	4	Signed minutes and attendance register
	No. of Health and Safety policy approved by Council by June 2021		Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Council Resolution and agenda

Employees Assistance Programme	EAP	No. of Employee Wellness Programs held by Jun 2021	MTOD 05	216 387.20	0.00	4	1	1	2	2	Achieved	None	None	4	EAP reports and Attendance registers
Employee Merit Awards	Institutional Development	Number of reports for staff awards by Jun 2021	MTOD 06	134 832	0.00	New	N/A	0	1	0	Not Achieved	Delayed due to Covid-19 restrictions on gatherings	Awaiting the ease of Covid-19 lockdown restrictions on large gatherings	1	Employee Merit Awards report and Attendance registers
Top learners Awards		Number of reports for learners awards by Jun 2021	MTOD 07	95 281.28	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Top learners Awards report and Attendance registers
Labour Forum	Labour Relations	No. of monthly Local Labour Forum (LLF) held as scheduled by June 2021	MTOD 08	0.00	0.00	4	4	3	6	7	Achieved	None	None	12	Minutes and attendance registers
		% of disciplinary proceedings initiated in relation to reported matters on a quarterly basis.		Internal	Internal	100%	100%	100%	100%	100 %	Achieved	None	None	100%	Minutes and attendance registers

Policies	Policies	No. of new / reviewed policies adopted by Council by June 2021 (Total Organisation)	MTOD 09	Internal	Internal	8	3	3	4	6	Achieved	None	None	8	Council agenda and Council resolution.
Job Evaluation	Institutional Development	% of signed Job Descriptions developed by 30 Jun 2021	MTOD 12	159 717.60	249	100%	100%	100%	100%	100 %	Achieved	None	None	100%	Signed Job Descriptions
Bursary fund: community members		No. of annual community bursaries allocated by June 2021	MTOD 13	534 454.20	13	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	8	Proof of payment, signed contracts and reports
Bursary fund: staff		No. of annual staff bursaries allocated by June 2021	MTOD 14	411 604.20	13	N/A	5	10	05	Not Achieved	Limited applications received	Motivating employees to consider applying for municipal bursary	17	Proof of payment, signed contracts and reports	
Records management	Records management	No. of quarterly status reports in terms of the record management system submitted to the Municipal Manager by June 2021	MTOD 15	Internal	New	1	1	2	2	2	Achieved	None	None	4	Quarterly report compiled.

Customer care	Customer / Stakeholder Relationship Management	No. of quarterly Customer Complaint reports submitted to the Municipal Manager (inclusive of Premier & Presidential Hotline) by June 2021	New	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly Compiled reports
		No. of Batho Pele committee meetings held by 30 Jun 2021	New	Internal	Internal	10	3	2	5	5	Achieved	None	None	10	Minutes and attendance register
Maintenance of fire detectors.	Institutional Development	Number of quarterly reports on maintenance of fire detectors compiled by June 2020	MTOD 18	R70 000.00	0.00	New	1	1	2	2	Achieved	None	None	4	Maintenance report (Job Card)
	Purchase of office furniture	% of office furniture procured by June 2021	MTOD 19	R350 000	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Delivery note and invoice

Programming	ICT	No. of quarterly reports compiled on network performance by June 2020	MTOD 23	2 310 008.40	407 100	4	1	1	2	2	Achieved	None	None	4	Quarterly reports
ICT Forums		No. of quarterly ICT steering committee meetings held in terms of the implementation of the ICT governance strategy and policy by June 2020	MTOD 24	R0.00	0.00	3	1	0	2	1	Not Achieved	Non-adherence to meeting schedule and there was no delegated person responsible.	Adhere to meeting schedule and appoint Acting ICT manager	4	Minutes and attendance register
Website Hosting		% of hosting and management of the website by SITA by June 2020	MTOD 23	68 254.20	37 846,98	100%	100%	100%	100%	100 %	Achieved	None	None	100%	Quarterly reports
Legal Service	Legal Services	% of Service Level Agreements (SLA's) processed within the time frame of 30 days.	MTOD 25	5 000 000.00	2 194 214.20	100%	100%	100%	100%	100 %	Achieved	None	None	100%	Quarterly Report on SLA's and employment contracts

		% Employment Contracts processed within the time frame of 30 days from the date of appointment.		0.00	0.00	100%	100%	100%	100%	100%	100%	Achieved	None	None	None	Quarterly Report on Employment Contracts	
IDP Process	IDP	Final IDP tabled and approved by Council by the 31st May 2020	MTOD 29	105 162,80	0.00	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Approved IDP Framework and Plan	Planning and Economic Development
		2020/2021 IDP/Budget review Process Plan approved by 30th June 2020				1	N/A	N/A	1	1	1	Achieved	None	None	1	Approved IDP/Budget Process Plan	
		Annual Strategic Lekgotla Planning session convened as scheduled by June 2020	MTOD 30	376 159.20	0.00	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	IDP Strategic Development Plan	
Performance Assessments	Performance Management	No. of performance review for section 54/56 conducted by February 2021	MTOD 31	Internal	Internal	2	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	2	Section 54/56 Performance Assessment report	Office of the Municipal Manager

PMS Quarterly Lekgotla		No. of Quarterly institutional Performance Reports submitted to Council per quarter	MTOD 32	23 436,00	0.00	4	1	1	2	2	Achieved	None	None	4	Quarterly institutional Performance Reports	
Review performance management Framework		Reviewed Performance management Framework by June 2021	MTOD 33	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Reviewed performance management Framework	

5.5 KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective: Become Financially Viable

Project Name	Priority Program me	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Data Cleansing	Financial Management	No. of consumer accounts updated by the 30 June 2021	FV01	127 990.80	0.00	New	275	311	750	586	Not Achieved	Overtime not allowed	Staff need to work overtime to close the gap.	1500	Data cleansing reports	Budget & Treasury Office
Revenue enhancement		% outstanding service debtors to revenue by the 30 June 2021 (GKPI)	FV02	617 974	0.00	New	19.51 %	24.43 %	6%	24.43 %	Achieved	none	none	15%	Section 71	
		% improvement in revenue enhancement by 30 June 2021		Internal	Internal	New	14.86 %	19.78 %	4%	19.78 %	Achieved	none	none	7,5%	Billing reports	
Creditors payments	Financial Accounting (Expenditure)	% of consumer payment received with respect to municipal services provided as compared to that billed by June 2021		Internal	Internal	>85%	>85%	>85%	>85%	>85 %	Achieved	None	None	>85%	Section 71 report	Approved (compliant) invoices register
		% of approved (compliant) invoices paid within 30 days	FV03	Internal	Internal	100%	100%	100%	100%	100 %	Achieved	None	None	100%		

Compilation of annual and adjustment budget	Budget Management	Submission of MTRE Budget to Council for approval by the 31 May 2020	FV05	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	Approved Budget	Approved Budget and Council resolution
Compilation of In Year reports	Financial Management	No. of quarterly section 52(d) MFMA reports submitted to the Mayor by June 2021	FV 06	Internal	Internal	4	1	1	2	2	2	Achieved	None	None	4	Section 71 report
		No. of monthly section 71 MFMA reports submitted to EXCO by June 2021		Internal	Internal	12	3	3	6	6	6	Achieved	None	None	12	Section 52(d) report
		Section 72 (midyear) MFMA report submitted to the Mayor by June 2021		Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Section 72 report
		No. of MFMA checklists submitted per quarter as legislated		Internal	Internal	4	1	1	2	2	2	Achieved	None	None	4	MFMA checklists

Implementation of SCM regulations and policies	Supply Chain Management	No. of quarterly SCM procurement plan reports submitted to the Executive Committee by June 2021	FV07	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly SCM reports
		No. of quarterly deviation reports submitted to the MM by June 2021	FV 07	Internal	Internal	12	3	3	6	6	Achieved	None	None	12	Quarterly SCM reports
GAMAP/GRAP Asset Register		GRAP Compliance Register in place July 2021	FV08	Internal	Internal	1	1	1	1	1	Achieved	None	None	1	Fixed Assets Register
Fleet Management	Asset Management	No. of Fleet Management reports submitted to Council by 30 June 2021	FV 09	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Monthly Fleet Management report
		Annual submission of the asset verification report to the MM by 30 Sept 2020	New	Internal	Internal	1	1	1	1	1	Achieved	None	None	1	Asset verification report

Annual Financial Statement	Financial Management	Draft Annual Financial Statements (AFS) submitted on or before the 31 August 2020	FV10	Internal	Internal	1	0	1	1	1	Achieved	None	None	1	Proof of submission from AG	
Financial Management Grant		% of FMG grant spent by June 2021	FV11	Internal	Internal	100%	5%	51%	50%	51%	Achieved	None	None	100%	FMG report	
Policies		No. of new / reviewed policies adopted by Council by June 2021 (BTO only)	New	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	12	Approved policies and Council resolution	

5.6 KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective: Sound Governance through effective oversight

Project Name	Priority Program me	KPI	IDP Ref No	R 000's		Baseline 2018/2019	Q1 Actuals	Q2 Actuals	Mid-term Targets 2020/2021						Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action	Annual		
Special Programs	Transversal	No. of quarterly Special Programs held in terms of the (Elderly, Children, Disabled, Traditional healers, LGBT and other marginalised groups by June 2021	GG01	R252 821.40	0.00	4	0	3	6	3	Not Achieved	Delayed due to Covid-19 restrictions on gatherings	Conduct meetings with the capacity allowed on Covid-19 Level 3 and also consider virtual meetings where there is many participants	12	Special programme reports	Corporate Services
Public participation	Public Participation	No. of Community stakeholder meetings facilitated and attended by 30th June 2021	GG02	R265 815.20	0.00	12	1	1	2	2	Achieved	None	None	12	Reports and Attendance register	
	State of Municipal Address	State of Municipal Address conducted by June 2021		R239 013.18	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Report on the hosted SOMA	
Ward committee support	Ward Committee	No. of monthly Ward Committees meetings held by June 2021	GG03	R1 920 000.00	0.00	192	48	48	96	96	Achieved	None	None	192	Quarterly ward committee reports	

	Hosting of Annual Ward Committee Conference by June 2021	New	R464 877.00	0.00	1	N/A	0	1	0	Not Achieved	Delayed due to Covid-19 restrictions on gatherings	Awaiting the ease of Covid-19 lockdown restrictions on large gatherings	1	Ward Committee Conference Reports
		New	Internal	Internal	0	N/A	0	1	0	Not Achieved	Delayed due to Covid-19 restrictions	Awaiting the ease of Covid-19 lockdown restrictions	1	Annual ward committee report
		New	548 780.00	0.00	0	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Training Report & attendance register
		New	Internal	Internal	100%	100%	100%	100%	100 %	Achieved	None	None	100%	Approved monthly indigent register submitted to Council
Mayoral programme: Youth development	Youth Development	New	Internal	Internal	4	0	1	2	1	Not Achieved	Q1 target delayed due to Covid-19 restrictions	None	4	Reviewed indigent register Reports
		GG04	R154 454.40	0.00	4	1	1	2	2	Achieved	None	None	4	Quarterly Youth reports

		No. of Youth strategy developed by June 2021	New	Internal	Internal	New	0	1	0	Not Achieved	Capacity constrains	Capacitate the youth office and also benchmark with other municipality	1	Council Resolution and Youth Strategy
		Career Week hosted by June 2021	New	Internal	Internal	New	N/A	N/A	N/A	Target set for Q4	None	None	1	Attendance register of both Tertiary Institutions and learners
Management of Municipal Media Platforms	Customer / Stakeholder Relationship Management	No. of quarterly newsletters published by June 2021	GG05	348 703 .11	0.00	3	0	0	0	Not Achieved	Delayed due to Covid-19 restrictions	Awaiting the ease of Covid-19 lockdown restrictions	4	Published Newsletters
		Number of report generated on media platforms each quarter				0	0	1	2	Not Achieved	Q1 target delayed due to Covid-19 restrictions	Conduct meetings with the capacity allowed on Covid-19 Level 3 and also consider virtual meetings where there is many participants	4	Municipal media platforms quarterly reports
Programmes, Events and meetings	HIV/AIDS and other Diseases	Number quarterly Local Aids Council meetings scheduled and held by June 2021	GG06	92 723. 40	0.00	4	0	1	2	Not Achieved	Q1 target delayed due to Covid-19 restrictions	Conduct meetings with the capacity allowed on Covid-19 Level 3 and also consider virtual meetings where there is many participants	4	Reports, LAC Meeting minutes and attendance registers

Awareness campaigns		No. of quarterly HIV/AIDS awareness campaigns conducted by June 2021	GG07	83 308.00	0.00	4	0	1	2	1	Not Achieved	Q1 target delayed due to Covid-19 restrictions	Conduct meetings with the capacity allowed on Covid-19 Level 3 and also consider virtual meetings where there is many participants	4	Awareness campaign Meeting minutes and attendance registers	
Training of Councilors	Good Governance and Oversight	No. of Councilors capacitated in roles and duties pertaining to their responsibilities by the 30 June 2021	GG08	520 000.00	0.00	32	5	8	10	13	Achieved	None	None	32	Proof of payments	
Disaster Management	Disaster Management	No. of disaster awareness campaigns scheduled and held per ward by June 2021	GG17	86 508.00	0.00	24	0	3	4	3	Not Achieved	Q1 target delayed due to Covid-19 restrictions	Conduct meetings with the capacity allowed on Covid-19 Level 3 and also consider virtual meetings where there is many participants	8	Reports and attendance registers	Community Services
		No of Disaster Management Plan developed by June 2021	GG18	0.00	0.00	0	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Approved Disaster Management Plan	
Mayor's cup	Sport and Recreation	No. of mayors cup events held by June 2021	GG19	241 020.00	0.00	1	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Final report of Mayors cup	

Heritage day celebration	Arts and Culture	No. of Heritage events held by June 2021	GG21	138 108,48	0.00	1	0	0	0	1	0	Not Achieved	Gatherings of many people are not allowed due to Covid-19 restrictions	To be conducted during the 2021/2022 financial year	1	Final report of Heritage celebration	
Diturupa		No. of Cultural festival held by June 2021	GG22	328608.00	0.00	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Final report of Diturupa event	
Promotion of SAC		Number of club development federations supported by June 2021	GG25	40 500.00	0.00	0	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Final report
Beauty Pageant		No. of Beauty Pageant held by June 2021	GG26	129 883.92	0.00	1	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Final report of Beauty Pageant event
Arrive alive	Safety and Security	No. of road safety awareness / prevention campaigns scheduled and held by June 2021	GG28	16 296.00	0.00	10	N/A	3	5	3	Not Achieved	Limited campaign due to Covid-19 lockdown restrictions on gatherings	More to be held in next phase if regulations allowed	10	Arrive Alive Plan and report		
Traffic Contravention System		No. of traffic contravention system procured by June 2021	GG29	132 000,00	0.00	New	N/A	0	1	0	Not achieved	Tender combined with camera , but not evaluated	Progress on evaluation to be finalised	1	Invoice and delivery note		
Speed Camera		No of Speed Camera purchased by June 2021	new	300 000.00	0.00	New	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Invoice and Delivery note	

Council Functionality	Good Governance and Oversight	No. of ordinary Council meeting held by June 2020 as per the approved Calendar of Events	New	Internal	Internal	5	1	2	3	3	Achieved	None	None	7	Council meeting minutes	Corporate Services
		No. of Council meetings resolutions resolved within the prescribed timeframe of (3) months (Total organisation)		Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly status report of Council resolutions resolved	
		No. of monthly EXCO meetings held by June 2021		Internal	Internal	12	5	3	6	8	Achieved	None	None	12	EXCO meeting minutes	
		No. of Section 79 Committee meetings held each quarter		Internal	Internal	4	2	3	6	5	Not Achieved	Q1 target affected by Covid-19	Awaiting the ease of Covid-19	12	Agenda and minutes of Section 79 Committee meeting	
		No. of quarterly Compliance Register Reports submitted to Council by June 2021		Internal	Internal	New	1	1	2	2	Achieved	None	None	4	Quarterly Compliance Register Report	

MPAC functionality	No. of quarterly MPAC meetings held by June 2021	New	Internal	Internal	New	1	1	1	2	2	Achieved	None	None	4	MPAC meeting reports	Office of the Municipal Manager
	Submission of Oversight Report to Council by the 30th March 2021	1	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Annual Performance Oversight Report	
Performance Management	Draft Consolidated Annual Report submitted to Council on or before the 31st Aug 2021	New	Internal	Internal	1	1	N/A	N/A	1	1	Achieved	None	None	1	Draft consolidated Annual Report	Office of the Municipal Manager
	Submission of Final audited consolidated Annual Report to Council on or before 28 January 2021	New	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Final consolidated Annual Report	
	Obtain a Clean Auditor General opinion for the 2021/2020 financial year	New	Internal	Internal	Unqualified	N/A	N/A	N/A	Clean	N/A	Audit still in progress	None	None	Clean	Final AG Management Letter	

	Adjusted Budget and SDBIP approved by the Mayor by the end of February 2021	New	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Copy of Adjustment Budget and SDBIP
	Final SDBIP approved by the Mayor within 28 days after approval of Budget	New	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Copy of Final approved SDBIP
	% of KPIs attaining organisational targets by 30 Jun 2021 (Total organisation)	New	Internal	Internal	70.2%	75%	76%	50%	77%	Achieved	None	None	100%	Quarterly Performance Report
	No. of reports submitted to Council per quarter in terms of compliance to the CoGHSTA Back to Basics reporting system by June 2021	New	Internal	Internal	New	1	1	2	2	Achieved	None	None	4	Quarterly CoGHSTA Back to Basics reports
	Internal Audit Policies reviewed by the Council by the 30th June 2021	GG09	Internal	Internal	3	N/A	N/A	N/A	N/A	Target set for Q4	None	None	3	Council resolution
Internal Audit	Risk Based audit													

Audit of Performance Information (AOPI)	Performance Audit	Strategic Internal Audit Plan and Annual Internal Audit Plan approved by Audit Committee by 30th Jun 2021	Internal	Internal	1	1	N/A	1	1	Achieved	None	None	1	3 year strategic audit plan and Annual Internal Audit Plan	
		No. of Internal Audit report submitted to the Audit Committee per quarter (the internal audit report will comprise of the audit reports due as per the approved annual audit plan)													
		% of Internal Audit Findings resolved per quarter as per the Internal Audit Action Plan by 30 June 2021 (Total Organisation)													
		No. of AOPI audit reports compiled by June 2021													
		GG10	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly Internal audit report with separate due audit reports	
			Internal	Internal	80%	25%	25%	50%	50%	Achieved	None	None	100%	Quarterly Internal audit report	
			Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly AoPI reports	

Operation Clean Audit(OPCA)	OPCA	External quality assurance review/assessment of the internal audit function conducted by June 2021	GG12	300 000	0.00	0	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	External quality assurance assessment report
		Action Plan on issues raised by the Auditor General compiled and tabled to Council by January 2021	GG11	Internal	Internal	New	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Approved Action Plan
		% of Auditor General matters resolved as per the approved Audit Action plan by 30 June 2021 (Total organisation)		Internal	Internal	84%	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	100%	Quarterly AG Action Plan report
Audit & Performance Committee	Audit & Performance Committee	No. of quarterly Audit & Performance Committee Meetings held by June 2021	GG13	488 237,40	22974 0.96	4	1	1	2	2	2	Achieved	None	None	4	Minutes of the A&P Committee meetings with attendance register

Anti-fraud awareness workshops/campaigns	Anti-fraud and Corruption Activity plan approved by 30th Jun 2021	GG15	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Anti-fraud and corruption activity plan
	% execution per quarter of activities outlined in the Anti-fraud and corruption activity plan (Total Organisation)	GG15	Internal	Internal	50%	100%	100%	100%	100%	Achieved	None	None	100%	Quarterly Risk management reports and activity reports
	No. of quarterly anti-fraud and corruption awareness campaigns held by June 2021		Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Awareness presentation & Attendance registers
Risk Management Committee	No. of quarterly Risk Committee Meetings held by June 2021	GG16	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Risk committee Agenda pack
	No. of Risk Management reports submitted to the Audit Committee per quarter		Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly Risk Report

		% execution of Risk management plan within prescribed timeframes per quarter (Total organisation)		Internal	Internal	50%	87.50%	100%	87.50%	Not Achieved	Risks registers were not yet approved due to municipal operations being affected by lockdown.	Risks registers to be submitted to the relevant parties for approvals.	100%	Quarterly Risk management reports
Security Management Services	Security Services	Security risk assessment conducted and approved by 31 st July 2021.	GG27	Internal	Internal	New	1	1	N/A	Achieved	None	None	1	Approved Security risk assessment
		Security upgrade plan developed and approved by 31 st July 2021		Internal	Internal	New	1	1	N/A	Achieved	None	None	1	Approved Security upgrade plan
		% implementation of Security upgrade plan activities within prescribed time-frames		169	180,20	New	0%	100%	0%	Not Achieved	Project is at Adjudication stage	Adjudication processes to unfold	100%	Security monitoring & Incident management reports
		No. of Municipal Community halls safeguarded through EPWP programme each quarter		1 317	000.00 (EPWP Grant)	10	10	10	10	Achieved	None	None	10	Security monitoring & Incident management reports

		No. of Security monitoring & Incident management reports complied each quarter	Internal	Internal	New	3	3	6	6	Achieved	None	None	12	Security monitoring & Incident management reports
		No. of Security awareness/educational campaigns conducted each quarter	Internal	Internal	New	0	0	2	0	Not Achieved	Delayed due to Covid-19 restrictions on gatherings	Awaiting the ease of Covid-19 lockdown restrictions on large gatherings	4	Security monitoring & Incident management reports and Attendance registers
		No. of Municipal Buildings Safe-guarded through contracted service provider each quarter	6 000 000,00	915 6 26.98	19	19	19	19	19	Achieved	None	None	19	Security Monitoring and Incident Management reports

6. PERFORMANCE OF SERVICE PROVIDERS FOR MID-TERM 2020/2021 FINANCIAL YEAR

This report is prepared in accordance with Section 46(1) (a) of the Local Government Municipal Systems Act 32 of 2000 which requires that a municipality must prepare for each financial year a performance report reflecting the performance of the municipality and each of the service providers during the financial year

Service /Project	Service Provider	Date appointed	End of the Contract	Revised completion date	Bid Amount	Expenditure	Performance Rating 1-5
EPMLM/8/3/348 Supply and delivery of public lighting maintenance materials as and when required for a period of 24 months	115 Electrical Solutions	26/03/2020 (28/02/2020)	28/02/2022	NA	NA	R 112 584	2
EPMLM/8/3/348 Supply and delivery of public lighting maintenance materials as and when required for a period of 24 months	Lesh M Distributors & projects	26/03/2020 (28/02/2020)	28/02/2022	NA	NA	R 139 050	3
Industrial substation supply phase 3-Installation of 900m MV cable	Zevusion (PTY) LTD	26/03/2020 (24/03/2020)	30/09/2020	NA	R 1 200 000.00	R 1 162 002	2
EPMLM/8/3/346 Ring Main Unit maintenance	Kingki Electrical Contractors (PTY) LTD	26/03/2020 (24/03/2020)	18/08/2020	18/12/2020	R 1 129 769.20	R 1 127 542	2
EPMLM/8/3/350 Transformer Maintenance-Oil Purification	115 Electrical Solutions Pty Ltd	12/10/2020	25/01/2021	NA	R 537 639.08	R 0.00	2
EPMLM/8/3/351 Supply and installation of 11kV Ring Main Unit and Cable	Rivera Consulting and Projects Pty Ltd	12/10/2020	25/02/2020	NA	R 1 186 355.33	R 712 403	3
16/2/9/4/1 Energy Efficiency and Demand Side Management Funding – Public Lighting 2020-2023	ProEng Engineering	18/07/2019 Or 30/09/2020	30/06/2020	NA	R 3 600.00	R 2 856 537	3
Provision of security services	Mabotwane security	01/09/2020	31 August 2023	N/A	R21 882 966.84	607 860,18	2
Payroll	SAGE (VIP)	06/01/2011	ANNUAL CONTRACT	N/A	Schedule of rates	R 0	3
Printing of statements	MailTronics	01/05/2019	30/04/2021	N/A	Rates per statement	R 99456.15	4
Prepaid vending services	CONLOG	16/11/2016	ANNUAL CONTRACT	31/07/2021	Schedule of rates	R 147 609	4
Banking Services	FNB	01/07/2017	30/06/2022	N/A	Schedule of rates	R 263 411	4
General Valuation roll for 2017-2022	Manna Holding	18/08/2016	30/06/2022	N/A	R883,262.50	R 121739.10	4
Provision of Telephone System.	Telkom SA	07/02/2020	07/02/2025	N/A	Quarterly cost: R216 888.45	R275 733.74	5
Provision of VPN Connection.	Telkom SA	07/02/2020	07/02/2025	N/A	Quarterly cost: R58 849.29	R 0.00	5
Offsite Document Archiving.	Ironmountain (Pty) Ltd	15/05/2014	Month to month	N/A	Quarterly cost: R3 745.32	R3 554.88	5

Service /Project	Service Provider	Date appointed	End of the Contract	Revised completion date	Bid Amount	Expenditure	Performance Rating 1-5
Supply, Delivery, Installation and Maintenance of Copier Machines.	Anaka Group (Pty) Ltd	15/03/2018	30/06/2021	N/A	R3 099 600.00	R29 022.11	5
Quarterly maintenance of Fire Detectors in Server Room and Registry.	Multinet Systems (Pty) Ltd	26/07/2019	26/08/2021	N/A	R130 391.14	R14 777.50	5
Leeuwfontein Sports Facility	High Point Trading 310 Cc	10/11/2020	10/05/2021	N/A	R 5 998 371.63	R 0.00	N/A
Stormwater Ext:6	Baagishani Projects	10/11/2020	10/03/2021	N/A	R 4 459 814.31	R 951 066.24	3
Malebitsa Internal Road	Unity Construction	20/09/2019	16/04/2021	N/A	R 18 152 750.00	R 15 293 939.78	4
Mashemong / Mooihoek internal streets	Loge Construction	03/09/2019	17/12/2020	30/03/2021	R 22 488 640.14	R 17 156 911.85	4
Mamphokgo Sports Complex	NGHR Building Construction	11/11/2020	12/03/2021	N/A	R 1 477 707.22	R 389 219.80	3
Mmakgatle Internal road	Rishakwa Trading	09/09/2019	30/11/2020	31/03/2021	R 16 210 804.99	R 14 863 501.48	3
Mogalatsane/phetwane internal street	Miosha Trading	17/12/2019	14/01/2021	N/A	R 21 035 028.59	R 15 930 608.19	3

7. DESCRIPTION OF PERFORMANCE SCORING

Level	Terminology	Description
5	Outstanding performance	Performance far exceeds the standard expected
4	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job
3	Fully effective	Performance fully meets the standards expected in all areas of the job
2	Not fully effective	Performance is below the standard required for the job in key areas
1	Unacceptable performance	Performance does not meet the standard expected for the job

APPROVAL


H.M. PHAAHLA
ACTING MUNICIPAL MANAGER

Date: 25/01/2021
