



Ephraim Mogale Local Municipality

INVITATION TO PROVIDE QUOTATIONS FOR SUPPLY AND DELIVERY OF 2013 CALENDARS AND DIARIES

Ephraim Mogale Local Municipality hereby invites interested parties , registered with the relevant bodies to provide quotations for supply and delivery of 2013 diaries and calendars according to the specification below..

Quotations must be in a sealed envelopes and reach the municipality on or before 12:00 am on 04 December 2012: Municipal Offices, 13 Ficus Street, Marble Hall, TENDER BOX. Quotations must be in writing and must clearly indicate the relevant supply or service for which is being quoted. Bids transmitted by fax or e-mail will not be accepted, although Ephraim Mogale Local Municipality accepts no responsibility for ensuring that quotations are timeously received by Ephraim Mogale Local Municipality. Quotations will not be considered unless the following information has been furnished:

- (i) Full name;
- ii) Copy of identification document or registration documents of your company/close corporation
- (iii) Valid Tax Clearance Certificate issued by SARS;
- (iv) VAT registration number, if any; p
- (v) If a natural person, whether he or she is or not in the service of the state, or has been in the service of the state in the previous twelve months; or
- (vi) if not a natural person, whether any of its directors, managers, principal shareholders or stakeholders is in the service of the state, or has been in the service of the state in the previous twelve months; or
- (vii) Whether a spouse, child or parent of the provider or of a director, manager, shareholder

or stakeholder referred to in (vi) is in the service of the state, or has been in the service of the state in the previous twelve months.

("in the service of the state" means to be –

- (a) A member of any municipal council, any provincial legislature, the National Assembly or the National Council of Provinces;
- (b) A member of the board of directors of any municipal entity;
- (c) An official of any municipality or municipal entity;
- (d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- (e) A member of the accounting authority of any national or provincial public entity;

or

- (f) **An employee of Parliament or a provincial legislature)**

- (g) **This quotation must be accompanied by duly completed MBD 4 Form (declaration of interests) and MBD 6.1 Form (Preference points claim form)**

in terms of Preferential Procurement Regulations 2011 obtainable from supply chain management unit offices during office hours (8h00-16h30)

Important Note:

- (i) **Quotations with a value over R30 000 (VAT included) must be accompanied by a tax clearance certificate from the South African Revenue Services that provider's tax matters are in order;**
- (ii) **In terms of Preferential Procurement Regulations of 2011, the 80/20 preference point system is applicable. Broad Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claim. Failure to submit such a certificate will result in a bidder not qualifying for preference points for B-BBEE. The bidder must submit verification certificates that are accredited by**

**SANAS (South African National Accredited System)
IRBA (Independent Regulatory Board of Auditors)**

Points will be awarded to a bidder for attaining the B-BBEE status level of the contributor

Queries can be directed to Mr Silas Mabotha (Supply Chain Manager) at Ephraim Mogale Local Municipality Tel: (013) 261 8450 Fax: (086) 633 9490 E-mail: smabotha@marblehall.gov.za

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**K D RANKWE
ACTING- MUNICIPAL MANAGER**

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DATE