

EPHRAIM MOGALE

LOCAL MUNICIPALITY

☎ 111
MARBLE HALL
0450
☎ 013-261 8400
☎ 013-261 2985



Leeuwfontein Office (013) 261 8509
Elandskraal Office (013) 261 8506
Zamenkomst Office (013) 973 9160
Traffic Section (013) 261 8400

Ephraim Mogale Local Municipality invites suitably qualified applicants to apply for the under-mentioned positions.

The Municipality further commits to employment practices that promote the spirit as treasured in the Employment Equity Act, 1998 (Act 55 of 1998) as amended. People living with disabilities; Colored; Indians, youth and women are encouraged to apply.

BUDGET AND TREASURY DEPARTMENT

POST NO.01

DEPARTMENT : BUDGET AND TREASURY SERVICES
POST : FIVE (05)
JOB TITLE : INTERN
DURATION : 24 MONTHS CONTRACT
REMUNERATION : R 100 000.00 P. A

Requirements

A recent graduate with three years Bachelor's Degree or National Diploma in Accounting/ Cost and Management or equivalent NQF Level 6.

Skills and Competencies

- Strong verbal and written communication skills.
- Problem solving.

Responsibilities

- Rendering revenue management activities.
- Rendering expenditure management activities.
- Administering assets.
- Rendering supply chain management
- Rendering budget and reporting.
- BTO management activities.



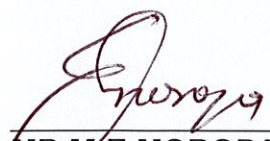
IMPORTANT INFORMATION

Interested candidate for the position are welcomed to forward applications on a **duly completed APPLICATION FORM for Non-Senior Managers**. The form is obtainable from the Municipal Website: www.ephraimmogalelm.gov.za and also from the Municipal Office during office hours between **07:30 – 16:30 Monday to Friday**. Applications must be accompanied by a CV, certified copies of required qualifications, copies of Identity Document and driver's license where applicable, (certifying stamp must not be older than 6 months at the time of submission) and be forwarded to the Acting Municipal Manager, Ephraim Mogale Local Municipality, P.O. Box 111, MARBLE HALL, 0450. **Faxed applications will not be accepted.**

Telephonic enquiries related to the positions can be referred at (013) 261 8425 or at (013) 261-8431 during office hours on **Monday to Friday 07:30 – 16:30**.

- NB:**
- a) Ephraim Mogale Local Municipality reserves the right to fill or not to fill the post.
 - b) Reference check (Security clearance or vetting) may be conducted on the shortlisted candidates.

Closing date: 14 June 2023, 16:30. Should applicants not be notified of the outcome of their application within THREE (03) months after the closing date, they should regard their application as unsuccessful, as there will be no further correspondence with them.



MR M.E MOROPA
MUNICIPAL MANAGER

30/05/2023
DATE

