

# EPHRAIM MOGALE

## LOCAL MUNICIPALITY

111  
MARBLE HALL  
0450  
013-261 8400  
013-261 2985



Leeuwfontein Office (013) 261 8509  
Elandskraal Office (013) 261 8506  
Zamenkomst Office (013) 973 9160  
Traffic Section (013) 261 8400

Ref: 8/1/R

### NOTICE TO SMME'S WITH REGARDS TO CENTRAL SUPPLIER DATABASE

The purpose of this Notice is to inform all EPMLM suppliers of the web based Central Supplier Database (CSD) for the registration of prospective suppliers to assist in performing validation functions of key supplier information. This notice furthermore aims to raise awareness of the CSD solution which was launched on 01 September 2015. The system has become fully effective for municipalities from 1 July 2016.

With effect from 1/7/2016 EPMLM will use the CSD number starting with (MAAA) auto generated by CSD after successful Registration. Therefore all registered suppliers on EPMLM database are required to update and submit the MAAA number registered with CSD. All documents as per EPMLM SCM policy are to be submitted **excluding the following** as validated by CSD:

- Confirmation and status of Business Registration Documents
- Proof of Bank Account Registration
- Tax compliance status
- Employee in the service of state as defined in the Municipal SCM Regulations with information only available in the PERSAL system at this time, namely National and Provincial officials (MBD 4)
- Identity Documentation

For further enquires relating to the above should be directed to the office of Ephraim Mogale Local Municipality Supply Chain Management: 013 261 8450 /96/ 62 & [jmadisha@emogalelm.gov.za](mailto:jmadisha@emogalelm.gov.za), [emoropa@emogalelm.gov.za](mailto:emoropa@emogalelm.gov.za) and [pnkgudi@emogalelm.gov.za](mailto:pnkgudi@emogalelm.gov.za)

  
MATHEBELA MM  
MUNICIPAL MANAGER

EPHRAIM MOGALE MUNICIPALITY  
This serves to confirm that this mail was  
received by Records Department on this date:  
04 -07- 2016  
To: \_\_\_\_\_ Cc: \_\_\_\_\_  
File: \_\_\_\_\_

04/07/16  
DATE